



Serving you for 66 years

# Forging A New Future

# 2019

**ANNUAL REPORT**

ANNUAL  
GENERAL  
MEETING **20**  
**20**



## VISION

The Trintoc (Penal) Credit Union will be the preferred credit union providing maximum benefits to our members with heavy emphasis on transparency, accountability and equity in our relationships with all stakeholders.

## MISSION

In accordance with the Co-operative Societies Act chapter 81:03 of 1971 and our bye-laws, the mission of the Trintoc (Penal) Credit Union is to promote the holistic growth and development of our membership by rendering prudent financial management, continuous member education and sound advice and services which exceed expectations.



## THE NATIONAL ANTHEM

Forged from the love of liberty  
In the fires of hope and prayer  
With boundless faith in our Destiny  
We solemnly declare

Side by side we stand  
Islands of the blue Caribbean Sea  
This our native land  
We pledge our lives to thee

Here every creed and race  
Find an equal place  
And may God bless our Nation  
Here every creed and race  
Find an equal place  
And may God bless our Nation

## THE CREDIT UNION PRAYER

Lord, make me an instrument of thy peace  
Where there is hatred, let me sow love  
Where there is injury, pardon  
Where there is doubt, faith  
Where there is despair, hope  
Where there is darkness, light, and  
Where there is sadness, joy

O Divine master grant that I may not  
So much seek to be consoled as to console  
To be understood as to understand  
To be loved as to love  
For it is in giving that we receive  
It is in pardoning that we are pardoned  
And it is in dying that we are born  
To eternal life



## TABLE OF CONTENTS

|   |    |
|---|----|
| Notice of AGM                           | 4  |
| Agenda                                  | 5  |
| Standing Orders                         | 6  |
| Minutes of AGM 2019                     | 7  |
| The Office Staff                        | 19 |
| Board of Directors Report               | 21 |
| Credit Committee Report                 | 30 |
| Supervisory Committee Report            | 33 |
| Education Committee Report              | 37 |
| Nominations Committee Report            | 39 |
| Auditors Report                         | 41 |
| Statement of Financial Position         | 45 |
| Statement of Comprehensive Income       | 46 |
| Statement of Changes in Members' Equity | 47 |
| Statement of Cash Flows                 | 48 |
| Statement of Receipts and Payments      | 49 |
| Notes to the Financial Statements       | 50 |
| Budget 2020                             | 71 |
| Resolutions                             | 72 |
| Products and Services                   | 73 |



## NOTICE OF THE ANNUAL GENERAL MEETING

Notice is hereby given that the Sixty Sixth (66<sup>th</sup>) Annual General Meeting of the Trintoc (Penal) Credit Union Co-operative Society Limited will be held on:

Date : Saturday December 19<sup>th</sup>, 2020  
 Time : 3.00 p.m.  
 Venue : Gospel Deliverance Ministries  
 Camp and Retreat Center  
 106 Quinam Road  
 Penal

The main business of the meeting will be to:

1. Receive the Minutes of the 65<sup>th</sup> Annual General Meeting
2. Receive reports for the Year 2019 as follows:
  - a. Board of Directors
  - b. Credit Committee
  - c. Supervisory Committee
  - d. Nominations Committee
  - e. Auditors
3. Present the 2020 and 2021 Budgets
4. Propose Resolutions
5. Elect Board and Committee Members
6. Transact any other business

**PLEASE BE ADVISED THAT DUE TO COVID 19 PROTOCOLS, REGISTRATION MUST TAKE PLACE BEFORE THE DATE OF THE MEETING.**

Registration would take place **ONLY** on the following **DATES** at the Trintoc (Penal) Credit Union Office:

- **Tuesday 15<sup>th</sup> December 2020** - **9:00 am – 2:00 pm**
- **Wednesday 16<sup>th</sup> December 2020** - **9:00 am – 2:00 pm**
- **Thursday 17<sup>th</sup> December 2020** - **9:00 am – 2:00 pm**
- **Registration can also be done online via [info@trintocpenalcu.com](mailto:info@trintocpenalcu.com)**

**YOU ARE REMINDED OF THE FOLLOWING:**

- All persons attending the AGM **MUST** always wear face mask
- All members attending our 66<sup>th</sup> AGM **MUST** be registered prior to the AGM date
- No minors will be allowed

**For and on behalf of  
 Trintoc (Penal) Credit Union  
 Co-operative Society Limited**

*Claudette Green-Lewis*

**CLAUDETTE GREEN-LEWIS  
 HON. SECRETARY**

**Published on December 3rd, 2020**



## AGENDA

- 1.0 Call to Order
- 2.0 HSE Advisory – Covid-19 AGM Safety Protocols
- 3.0 Credential Report and Notice of the Annual General Meeting
- 4.0 The National Anthem of Trinidad and Tobago
- 5.0 The Credit Union Prayer & Minute of Silence
- 6.0 President’s Address
- 7.0 Motion for Acceptance of the Standing Orders (to be taken as read)
- 8.0 Motion for Acceptance of the 2020 Brochure (to be taken as read)
- 9.0 Confirmation of Minutes of the 65<sup>th</sup> Annual General Meeting held on June 22<sup>nd</sup>, 2019 and Business Arising
  
- 10.0 Adoption of Reports
  - 10.1 Board of Directors
  - 10.2 Credit Committee
  - 10.3 Supervisory Committee
  - 10.4 Education Committee
  - 10.5 Nominations Committee
  - 10.6 Auditors Report and Financial Statements for 2019
  
- 11.0 Budget Presentation
- 12.0 Resolutions
- 13.0 Election of Board and Committee Members
  - 13.1 Supervisory Committee - **Outgoing**  
Ms. Stephanie Felix  
Mrs. Hyacinth Smith  
Mr. Malachi Thongs
  
  - 13.2 Credit Committee - Outgoing  
Mr. Rudolph Felix  
Ms. Lazina Hosein  
Mr. Kelvin Pustam  
Mr. Winston Samm  
Mr. Calvin Sargeant
  
  - 13.3 Board of Directors - Outgoing  
Mr. Perry Jagdeo  
Mr. Ananias Johnson  
Mr. Imtiaz Mohamed
  
- 14.0 Other Business
- 15.0 Vote of Thanks



## STANDING ORDERS

1.
  - (a) A member shall stand when addressing the Chair.
  - (b) Speeches shall be clear and relevant to the subject before the Meeting.
  
2. A member shall only address the meeting when called upon by the Chairman to do so, after which, the members shall immediately be seated.
  
3. No member shall address the meeting except through the Chairman.
  
4. A member may not speak twice on the same subject except:
  - (a) The Mover of a Motion - who has the right to reply.
  - (b) Rising to object or explain (with the permission of the Chair).
  
5. No speeches are to be made after the "Question" has been put and carried or negated.
  
6. A member rising on a "Point of Order" shall state the point clearly and concisely. (A "Point of Order" must have relevance to the "Standing Order").
  
7.
  - (a) A Member shall not call another member "to order" but may draw the attention of the Chair to the "Breach of Order".
  - (b) On no account can a member call the chair to "order".
  
8. Only one amendment shall be before the meeting at one and the same time.
  
9. When a motion is withdrawn, any amendments to it fail.
  
10. The Chairman shall have a right to a "casting vote".
  
11. If there is an equality of voting on an amendment, and if the Chairman does not exercise his casting vote, the amendment is lost.
  
12. The Chairman shall make provision for protection from vilification (personal abuse).
  
13. No member shall impute improper motives against another member.



## MINUTES OF AGM 2019

### Minutes of the 65th Annual General Meeting held at the Gospel Deliverance Ministries Camp & Retreat Center, #106 Penal Quinam Road, on Saturday 22nd June, 2019

**1.0 CALL TO ORDER**

The meeting was called to order by the Chairperson, Ms. C. Bahadoor-Hosein, at 1:00 p.m. The Chairperson sought permission from the membership to bring forward item 14.0 on the Agenda – Amendments to Bye-Laws to be discussed after item 12.0 – Resolutions. All were in favour.

**2.0 CREDENTIAL REPORT AND NOTICE OF THE ANNUAL GENERAL MEETING**

Present were members of the Board of Directors, Credit Committee, Supervisory Committee, Education Committee, eleven (11) guests, one hundred and fifty-nine (159) members as well as seven (7) minors. The Chairperson advised that at 1:00 p.m., there were fifty-two (52) members present and, therefore, the meeting was properly constituted.



The Honorary Secretary, Ms. Sharida Ali, was invited by the Chairperson to read to the members present the Notice of the Annual General Meeting.

**3.0 THE NATIONAL ANTHEM OF TRINIDAD AND TOBAGO**

The National Anthem was played.

**4.0 CREDIT UNION PRAYER**

The Credit Union Prayer was recited and led by the Chairperson.

**5.0 MINUTE OF SILENCE**

A minute of silence was observed for those members who passed away.

**6.0 HSE ADVISORY**

Mr. O. Maraj advised on the housekeeping aspects, safety procedures and muster point of the meeting’s venue.

**7.0 PRESIDENT’S ADDRESS**

The President, in his opening address, extended a cordial welcome to all members, officers and special guests to the 65th Annual General Meeting.

Kindly refer to the full text of the President’s address in the brochure.



**8.0 MOTION FOR ACCEPTANCE OF THE STANDING ORDERS**

The motion was moved by Mr. W. Samm and adopted by Mrs. A. David. The House agreed.

**9.0 MOTION FOR ACCEPTANCE OF THE 2019 BROCHURE**

The President asked that the entire brochure be taken as read. Mr. P. David moved the motion and this was adopted by Mr. M. Thongs. The House agreed.

**10.0 CONFIRMATION OF THE MINUTES OF THE 64TH ANNUAL GENERAL MEETING HELD ON SATURDAY, 2018 APRIL 14**

The Minutes was confirmed by Mr. W. Khan and seconded by Ms. S. Felix. The House agreed.

**10.1 General Meeting  
Omissions and Corrections**  
Nil.**10.2 Business Arising Out of Minutes**  
Nil.**11.0 ADOPTION OF REPORTS****11.1 Board of Directors**

This was moved by Mrs. A. David and seconded by Mr. K. Pustam. The House was unanimously in favour.

**Matters Arising****11.2 Credit Committee Report**

This was moved by Mr. M. Thongs and seconded by Ms. C. Bahadoor-Hosein.

**Matters Arising**

Nil.

**11.3 Supervisory Committee Report**

This was moved by Mr. P. David and seconded by Mr. K. Pustam.

**Matters Arising**

Nil.

**11.4 Education Committee Report**

This was moved by Mr. W. Khan and seconded by Mr. O. Maraj.

**Matters Arising**

Nil.

**11.5 Nominations Committee Report**

This was moved by Ms. C. Bahadoor-Hosein and seconded by Mr. K. Pustam.



### **Matters Arising**

Nil.

#### **11.6 Auditor's Report and Financial Statements as at December 31st, 2018**

This was moved by Mr. K. Pustam and seconded by Mr. P. David.

A representative from the Auditing Firm, Maharaj Mohammed & Co., Mr. M. Ramnath, read the Independent Auditor's Report.

The acceptance of the Auditor's Report was moved by Mrs. A. David, seconded by Mr. M. Thongs and unanimously accepted.

### **Matters Arising**

Dr. G. Ransome, the Treasurer, went through the **Financial Statements as at December 31st, 2018**.

Mr. A. Dyer enquired about the \$600,000.00 allocation to the Building Fund on Page 47 in the brochure. The Treasurer referred him to Page 67 in the Notes to the Financial Statements. It was also stated that in 2018, a resolution was passed, that the sum of \$1,500,000.00 be allocated from the net surplus as at December 31st, 2017 to the Building Fund.

#### **12.0 BUDGET PRESENTATION**

Dr. G. Ransome, Treasurer, presented the Proposed Budget 2019.

This was moved by Mrs. A. David, adopted by Mr. R. Mitchell and unanimously accepted.

### **Matters Arising**

Ms. S. Felix enquired on the figures for the Building Upgrade. The President responded that there was no time-frame for TPCU to leave the current building and, as such, because of the age of the building, some improvement works were required.

Mr. A. Dyer enquired about the proposed new building. The President advised that all that was agreed in the past has been put on hold at the moment. He shared that three (3) requests for proposals for buildings were submitted by TPCU to the Heritage Company for consideration. He also indicated that the way forward is to enter into new dialogue with Heritage with regard to the parcel of land that was previously allocated to TPCU.

With regard to the Provision for Bad and Doubtful Debts, Mr. A. Dyer found it disturbing that TPCU was proposing \$3,000,000.00 for the Proposed Budget 2019. The Treasurer advised that, previously, TPCU based its figures on the old Accounting standard – IAS. There is a new accounting standard – IFRS-9 and this standard was taken into account when the figures were proposed.

#### **13.0 RESOLUTIONS**

The Secretary moved the proposed resolutions:-

##### **Resolution 1 – Appointment of Auditors**

Whereas the Commissioner for Co-operative Development has drawn up a list of approved Auditors for the accounts of Co-operative Societies in accordance with Section 51 of the Co-operative Societies Act and Regulations thereof;



And whereas Bye-Law 22 (k) of the Trintoc (Penal) Credit Union requires the Annual General Meeting to appoint an Auditor for the ensuing term from the list of Auditors approved by the Commissioner;

Be it resolved that Maharaj Mohammed and Co. be appointed Auditors of the Trintoc (Penal) Credit Union Co-operative Society Limited for the financial year ending December 31<sup>st</sup> 2019.

This was seconded by Mr. R. Mitchell and approved by the membership.

#### **Resolution 2 – Distribution of Surplus**

Whereas the Credit Union has realized a net surplus for the financial year ended December 31<sup>st</sup> 2018; and whereas Bye-law 12 of the Society makes provision for the distribution of this surplus in accordance with the regulations of the Co-operative Societies Act.

Be it resolved that a dividend of 3.0% be declared on members' shares as at December 31<sup>st</sup> 2018 and credited to their share accounts;

And be it further resolved that any account which is in arrears, the said sum be credited to outstanding loan and interest.

This was seconded by Mrs. A. David and approved by the membership.

#### **Resolution 3 – Maximum Liability**

Whereas Bye-Law 22 (i) of the Society states that the Annual General Meeting can set the maximum liability of the Society;

Be it resolved that the maximum liability of the Society be set at Forty-Three Million TT Dollars (\$43,000,000.00).

This was seconded by Mr. K. Pustam and approved by the membership.

### **14.0 AMENDMENTS TO BYE-LAWS**

The President indicated that due to the unexpected closure of Petrotrin, Trintoc (Penal) Credit Union (TPCU) no longer has that area of concentration to which it was accustomed. In this regard, certain changes have become imminent. A GAP Analysis was done and TPCU must look at a way forward to ensure stability. A holistic approach must be considered, and a review of the Bye Laws is necessary.

Mr. A. Dyer enquired whether there would be new inclusion of members. The President advised that the way forward is to open the bond within a five-mile radius, in a piloted manner and to make every effort to seek a different membership. TPCU is also fully aware that, at this point, it does not have the office facilities as well as a full complement of staff that may be required.



Mr. A. Dyer felt that there should be no restrictions. Due diligence should be paid. The President, however, felt that TPCU should open in a controlled way.

Mr. A. Browne said that if there is a lack of strategic focus, TPCU should first strengthen its internal systems.

The President advised that the Membership Application Forms/Loan Forms were designed for a closed bond. The Strategic Plan was pulled back to strengthen the strategic focus. TPCU also engaged in discussions with other Credit Unions and is mindful that a lot of systems are to be put in place. Behind the scenes, work is being done to put things in place.

Mr. A. Browne felt that TPCU has not demonstrated to the membership that systems are being put in place.

The President outlined as follows:-

New members coming in must be of good character;

With respect to opening up, there will be a potential delinquency increase;

Appropriate measures are being put in place;

Enterprise Risk Assessment to be considered and put in place;

Strategic Plan governs internal operations – it has been reviewed and is currently in draft;

With regard to a SWOT Analysis – some work has been done.

Mr. A. Browne indicated that he would like to see the new systems being put in place.

The President advised that management systems are always in continuous improvement and said that other organizations are assisting us. He thanked Mr. Browne for his comments.

Ms. S. Mohan felt that the 5-mile radius could be changed as suggested by Mr. A. Dyer.

Ms. S. Felix enquired whether the new Bye-Laws would be retroactive and would it apply to alternates.

Mr. G. Massy asked about the term “good character”. It was also suggested that a certificate of “good character” could be obtained from the Police Service.

### **VOTING PROCESS OF AMENDMENTS TO BYE-LAWS**

At this stage, the Chairperson invited Ms. Nathalie Phillips, Co-operative Officer II, County St. Patrick, to conduct the voting process.

The members present at the time of the voting process were ninety-four (94) seated and present in the room. In order for amendments to be passed, seventy-one (71) persons must vote in favour of same.

The following sixteen (16) Bye-Law Amendments were proposed by the Board to the membership for consideration and voting accordingly:-

(i) **Bye Law (1) (a) (xi)**

“An “Inactive Member” is a member who did not purchase at least six (6) shares within a Financial Year.”



By a show of hands, the following votes were noted.

Results: 79 in favour; 2 against; 13 abstentions

The Bye Law Amendment (1) (a) (xi) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

**(ii) Bye Law (2) (b)**

“The area of operations of the Society shall be the Republic of Trinidad and Tobago.”

By a show of hands, the following votes

were noted.

Results: 74 in favour; 2 against; 18 abstentions

The Bye Law Amendment (2) (b) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

**(iii) Bye Law (3) (a) (iv)**

“Providing full and/or partial insurance coverage for the shares of members and for loans outstanding by members.”

By a show of hands, the following votes were noted.

Results: 71 in favour; 0 against; 23 abstentions

The Bye Law Amendment (3) (a) (iv) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

**(iv) Bye Law (4) 4.1 (a)**

“All persons of good character who are employees and pensioners of the Petroleum Company of Trinidad and Tobago Limited, its predecessor companies, successors, subsidiaries and associated companies.”

By a show of hands, the following votes were noted.

Results: 67 in favour; 0 against; 27 abstentions

The Bye Law Amendment (4) 4.1 (a) was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

**(v) Bye Law (4) 4.1 (b)**

“Employees and pensioners of the Society.”



By a show of hands, the following votes were noted.  
Results: 57 in favour; 0 against; 37 abstentions

The Bye Law Amendment (4) 4.1 (b) was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

(vi) **Bye Law (4) 4.1 (c)**

“The spouses, children, siblings and parents of members of the Society. However, no member who is under the age of fourteen (14) years shall be competent to execute any instrument or acquittance himself may do so by his parent or guardian.”

By a show of hands, the following votes were noted.  
Results: 66 in favour; 2 against; 26 abstentions

The Bye Law Amendment (4) 4.1 (c) was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

**New Inclusion to Bye Laws under Membership**

(vii) “Live and/or work within a five (5) mile radius of the registered Head Office.”

By a show of hands, the following votes were noted.  
Results: 55 in favour; 20 against; 19 abstentions

The new inclusion to Bye Laws under Membership was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

**New Inclusion to Bye Laws under Committees**

(viii) “No Credit Committee member would be allowed to serve for more than six (6) consecutive terms. After which they would be required to take a leave for at least one (1) year from the Credit Committee.

By a show of hands, the following votes were noted.  
Results: 63 in favour; 13 against; 18 abstentions

The new inclusion to Bye Laws under Committees was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

(ix) **Bye Law (4) 4.2 (a)**

“Application for membership shall be made to the Secretary on the prescribed form and shall be entertained where the applicant is recommended by a member in good financial standing. All applications shall be decided by the Board. The negative votes of three (3) members of the Board shall disqualify any applicant for membership.”

By a show of hands, the following votes were noted.  
Results: 76 in favour; 0 against; 18 abstentions



The Bye Law Amendment (4) 4.2 (a) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

(x) **Bye Law (4) 4.2 (b)**

“Membership shall commence from the date of approval by the Board subject to a payment of a non-refundable entrance fee of One Hundred Dollars (\$100.00) and the purchase of four (4) full shares.”

By a show of hands, the following votes were noted.  
Results: 65 in favour; 0 against; 29 abstentions

The Bye Law Amendment (4) 4.2 (b) was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.

(xi) **Bye Law (4) 4.2 (c)**

“The first copy of these Bye-Laws shall be given to each person admitted to membership. Any additional copies required by the member would be supplied at a cost to be determined by the Board.”

By a show of hands, the following votes were noted.  
Results: 77 in favour; 0 against; 17 abstentions

The Bye Law Amendment (4) 4.2 (c) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

(xii) **Bye Law (8) (d) (ii)**

“The Board may require of a member a minimum of three (3) months’ notice of his intention to withdraw the whole or any part of his shares.”

By a show of hands, the following votes were noted.  
Results: 71 in favour; 5 against; 18 abstentions

The Bye Law Amendment (8) (d) (ii) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

(xiii) **Bye Law (21) (b)**

“Each member who attained the age of fourteen (14) shall have but a single vote irrespective of his share holdings and there shall be no voting by proxy.

By a show of hands, the following votes were noted.  
Results: 63 in favour; 2 against; 29 abstentions

The Bye Law Amendment (21) (b) was therefore NOT accepted and NOT approved by the owners of Trintoc (Penal) Credit Union.



(xiv) **Bye Law (23) (b) (i)**

“The Board shall consist of nine (9) members to serve for a term of three (3) years and to be elected at an Annual General Meeting. One-third (1/3) of the Board shall so be elected each year and no member may serve more than three (3) consecutive terms, after which, they would be required to take a leave of absence for at least one (1) year from the Board.”

By a show of hands, the following votes were noted.  
Results: 76 in favour; 0 against; 18 abstentions

The Bye Law Amendment (23) (b) (i) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

(xv) **Bye Law (23) (b) (ii)**

“The Board shall at its first meeting to be held within fourteen (14) days after each Annual General Meeting elect from its own members a President and a Vice President. The Board may also appoint a Secretary, Assistant Secretary, Treasurer and any such other officers as may be determined, any or all of whom may or may not be a member of the Board.”

By a show of hands, the following votes were noted.  
Results: 87 in favour; 0 against; 7 abstentions

The Bye Law Amendment (23) (b) (ii) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

(xvi) **Bye Law (23) (d) (xi)**

“To review the Bye-Laws and, if necessary, propose amendments at a General Meeting.”

By a show of hands, the following votes were noted.  
Results: 73 in favour; 0 against; 21 abstentions

The Bye Law Amendment (23) (d) (xi) was therefore accepted and approved by the owners of Trintoc (Penal) Credit Union.

## 15.0 ELECTION OF BOARD AND COMMITTEE MEMBERS

At this stage, Ms. N. Phillips, Co-operative Officer, Co-operative Development Division was asked by the Chairperson to conduct the elections. All outgoing positions were declared vacant.

Ms. N. Phillips reminded members that election of officers in any organization was very important and that before nominating a member to serve on any Committee, that member should be closely examined. Further, any member who served on the Supervisory Committee for three (3) consecutive years would not be eligible for re-election on the Supervisory Committee.





*Election results were as follows:*

**15.1 Supervisory Committee**

| <b>Names</b>  | <b>No. of Votes</b>            |
|---|--------------------------------|
| Malachi Thongs<br>Nominated by Imtiaz Mohamed<br>Seconded by Eric Forde                   | 89                             |
| Hyacinth Smith<br>Nominated by Omar Maraj<br>Seconded by Shalini Ramnarine                | 75                             |
| Stephanie Felix<br>Nominated by Calvin Sargeant<br>Seconded by Winston Samm               | 72                             |
| Omar Maraj<br>Nominated by Hyacinth Smith<br>Seconded by Kelvin Pustam                    | 59 (1 <sup>st</sup> Alternate) |
| Riaz Michael Hosein<br>Nominated by Sharida Gaffar-Ramrattan<br>Seconded by Elora Maharaj | 53 (2 <sup>nd</sup> Alternate) |

Mr. Imtiaz Mohamed moved that nominations cease.  
Ms. Keisha Felix seconded.

**15.2 Credit Committee**

| <b>Names</b>   | <b>No. of Votes</b> |
|--|---------------------|
| Calvin Sargeant<br>Nominated by Peter David<br>Seconded by Lennox Gould              | 107                 |
| Lazina Hosein<br>Nominated by Kelvin Pustam<br>Seconded by Christina Bahadoor-Hosein | 103                 |
| Winston Samm<br>Nominated by Peter David<br>Seconded by Lennox Gould                 | 100                 |
| Rudolph Felix<br>Nominated by Peter David<br>Seconded by Lennox Gould                | 95                  |
| Kelvin Pustam<br>Nominated by Peter David<br>Seconded by Lennox Gould                | 93                  |



Joseph Lewis 39  
Nominated by Aldwyn Joseph  
Seconded by Bernadette Roberts

Mr. Wazir Khan moved that nominations cease.  
Ms. Laurissa Maharaj seconded.

### 15.3 Board of Directors

| <b>Names</b>   | <b>No. of Votes</b>            |
|--|--------------------------------|
| Peter W. David<br>Via the Nominations Committee            | 90                             |
| Eric Forde<br>Via the Nominations Committee                | 77                             |
| Claudette Green-Lewis<br>Via the Nominations Committee     | 51                             |
| Christina Bahadoor-Hosein<br>Via the Nominations Committee | 48 (1 <sup>st</sup> Alternate) |
| Vade Cheddie<br>Via the Nominations Committee              | 46 (2 <sup>nd</sup> Alternate) |

Mr. Ralph Mitchell moved that nominations cease.  
Mr. Glen Massy seconded.

The Chairperson thanked Ms. N. Phillips and her team for conducting the elections and congratulated the elected members.

Voting was carried out by ballots which were destroyed following a motion moved by Mr. K. Pustam and seconded by Mr. C. Sargeant.

### 16.0 GREETINGS FROM GUESTS

Ms. Natalie Phillips of the Co-operative Development Division brought greetings as well as Mr. Joseph Remy, President of the Co-operative Credit Union League of Trinidad and Tobago Limited, Ms. Michelle Abbott and Ms. Sunita Tiwari of CUNA Caribbean Insurance Society and Mr. William Guadeloupe of the South West Regional Chapter.

### 17.0 OTHER BUSINESS

Nil.



## 18.0 DRAWING OF DOOR PRIZES

The following door prizes were drawn and \$500.00 each will be credited to the Winners' respective share accounts ~

Winners

- 18.1            **Ethan Maraj #336**
- 18.2            **Perry Jagdeo #245**
- 18.3            **Varma Arjoon #359**

## 19.0 VOTE OF THANKS

The vote of thanks was moved by Mr. O. Maraj.

There being no further business for discussion, the Chairperson thanked the members for attending and declared the meeting closed at 5:40 p.m.

Respectfully submitted

**Sharida Ali**  
Hon. Secretary

# The Office Staff



Mrs. Nadraka Persad



Mrs. Sharida Gaffar-Ramrattan



Mrs. Ann Marie Lee-Pulchan



Mrs. Peaches Francis-Mc Nish



Mr. Rawle Kanju

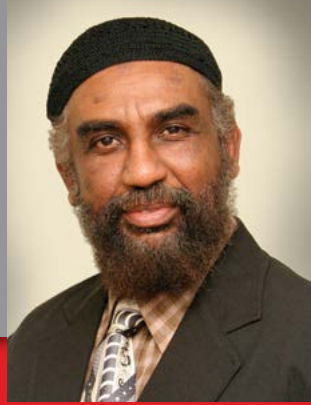
# Board of Directors

PRESIDENT



Mr. Perry Jagdeo

VICE PRESIDENT



Mr. Imtiaz Mohamed

SECRETARY



Mrs. Claudette Green-Lewis

TREASURER



Mr. Neal Johnson

ASSISTANT SECRETARY



Mr. Peter W David

DIRECTOR



Ms. Sharida Ali

DIRECTOR



Mr. Eric Forde

DIRECTOR



Mr. Ananias Johnson

DIRECTOR



Dr. Godfrey Ransome



## BOARD OF DIRECTORS REPORT

Distinguished Guests, Fellow Co-operators, Members; the Board of Directors is pleased to present to the 66th Annual General Meeting the report on its stewardship for the period, January to December 2019.

The Board of Directors consists of the following members: -

|                       |   |                     |
|-----------------------|---|---------------------|
| Perry Jagdeo          | - | President           |
| Imtiaz Mohamed        | - | Vice President      |
| Claudette Green-Lewis | - | Secretary           |
| Neal Johnson          | - | Treasurer           |
| Peter W David         | - | Assistant Secretary |
| Sharida Ali           | - | Director            |
| Eric Forde            | - | Director            |
| Ananias Johnson       | - | Director            |
| Godfrey Ransome       | - | Director            |

### BOARD ATTENDANCE RECORD

The Board of Directors held twelve (12) Statutory Board Meetings, nine (9) Special Meetings and seven (7) All Officers' Meetings for the period.

| Director                            | Statutory Meetings | Special Meetings | All Officers' Meetings | Excused |
|-------------------------------------|--------------------|------------------|------------------------|---------|
| Perry Jagdeo                        | 11                 | 7                | 7                      | 3       |
| Imtiaz Mohamed                      | 10                 | 9                | 5                      | 4       |
| Claudette Green-Lewis               | 11                 | 7                | 5                      | 5       |
| Neal Johnson                        | 12                 | 6                | 5                      | 5       |
| Peter W David (from 2019 June 22)   | 5                  | 2                | 5                      | 1       |
| Eric Forde                          | 12                 | 9                | 6                      | 1       |
| Ananias Johnson                     | 12                 | 9                | 7                      | -       |
| Sharida Ali                         | 10                 | 8                | 6                      | 4       |
| Godfrey Ransome                     | 10                 | 9                | 5                      | 4       |
| Vade Cheddie (from 2019 March-June) | 2                  | 1                | 1                      | 5       |

### 1.0 INTRODUCTION

As the economic climate continued on a downward spiral, 2019 was yet another challenging year for TPCU. The impact of the 2018 closure of Petrotrin continued to affect members individually as well as the organization entirely. The Board, mindful of the membership's welfare, continued to meet with affected members weekly to offer assistance towards mutually satisfying their requests.

Not surprisingly, our financial standing has declined marginally as total assets fell by 6% as loans to members decreased and share withdrawals increased. As our revised bye-laws have now enabled the organization to embrace the wider community, we're optimistic of at least obtaining moderate growth in the coming year as we continue to be mindful of the uncertainty that befalls us as the pandemic Covid-19 engulfs the world.



## 2.0 FINANCIAL HIGHLIGHTS

The Trintoc (Penal) Credit Union (TPCU) recorded a surplus of TT\$7.6Million for the year ended 31 December 2019 (2018: TT\$9.5Million). This surplus is TT\$1Million higher than budgeted and was a result of fiscal measures implemented by the Board of Directors to ensure members dividend was maintained at 3%.

As budgeted, income decreased by 14% to TT\$15.4Million (2018: TT\$17.9Million) as we expected little or no growth in the economy and substantial loan repayments resulting from the closure of Petrotrin. The closure of Petrotrin had several impacts on our financial performance. Total Assets decreased by 6% to TT\$248Million (2018: TT\$263Million). The decrease in Total Assets was mainly due to the decrease in Members' Loan of 23% to TT\$71Million (2018: TT\$93Million). We were able to mitigate the impact of the declining Members' Loan by increasing our Investments portfolio by 40% to TT\$157Million (2018: TT\$112Million).

Post IFRS 9 implementation TPCU was able to reduce its Expected credit loss provision on loans by 5% to TT\$3.4Million (2018: TT\$3.7Million). This remains a high priority on the Board of Directors agenda, as we explore and develop risk-based measures to continually reduce the impact of IFRS 9.

In this challenging time, we were able to exceed our budgeted performance ensuring that we maintained our budgeted dividend and looking at future dividend payments.

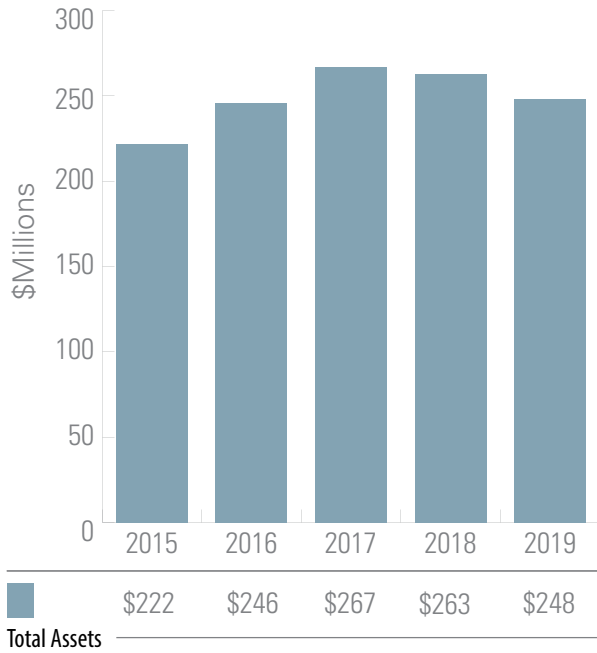
The following table and graphs give an analysis of our performance over the past five (5) years.

### PERFORMANCE COMPARATIVE FOR THE PERIOD 2015 – 2019

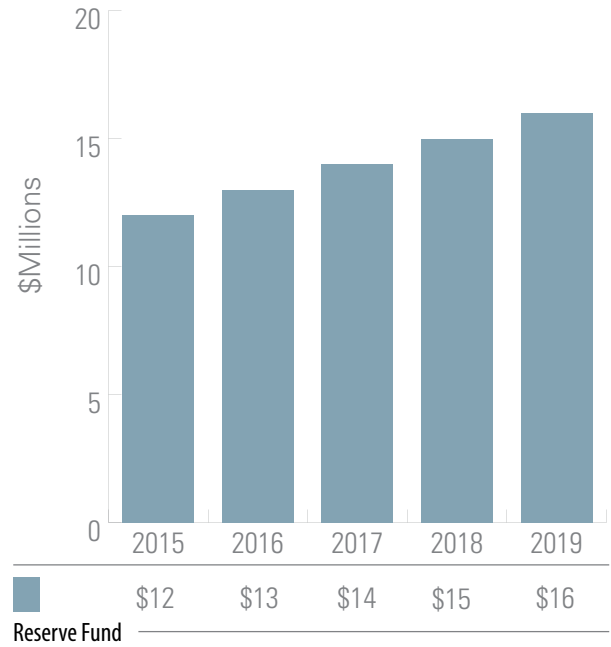
| Items           | 2015<br>\$'000 | 2016<br>\$'000 | 2017<br>\$'000 | 2018<br>\$'000 | 2019<br>\$'000 |
|-----------------|----------------|----------------|----------------|----------------|----------------|
| Total Assets    | 221,562        | 245,821        | 266,847        | 263,447        | 247,789        |
| Reserved Fund   | 11,795         | 12,934         | 14,204         | 15,159         | 15,921         |
| Members' Shares | 186,020        | 203,449        | 220,103        | 207,741        | 164,947        |
| Loan Balances   | 108,898        | 119,463        | 124,661        | 93,283         | 71,957         |
| Investments     | 87,937         | 103,593        | 116,845        | 111,647        | 156,975        |
| Expenses        | 4,322          | 4,006          | 4,815          | 7,548          | 7,852          |
| Income          | 13,662         | 15,382         | 17,488         | 17,078         | 15,461         |
| Net Surplus     | 9,340          | 11,375         | 12,674         | 9,531          | 7,609          |
|                 | <b>2015</b>    | <b>2016</b>    | <b>2017</b>    | <b>2018</b>    | <b>2019</b>    |
| Membership      | 2652           | 2760           | 2874           | 2940           | 2970           |



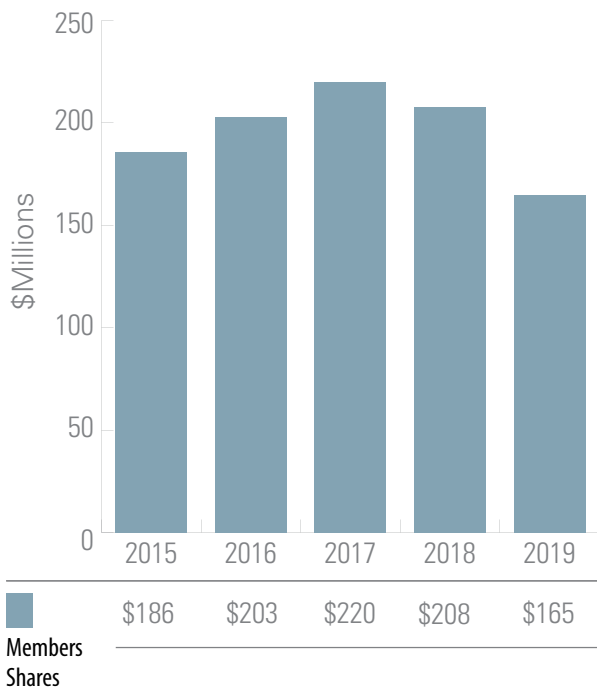
## Total Assets 2015-2019



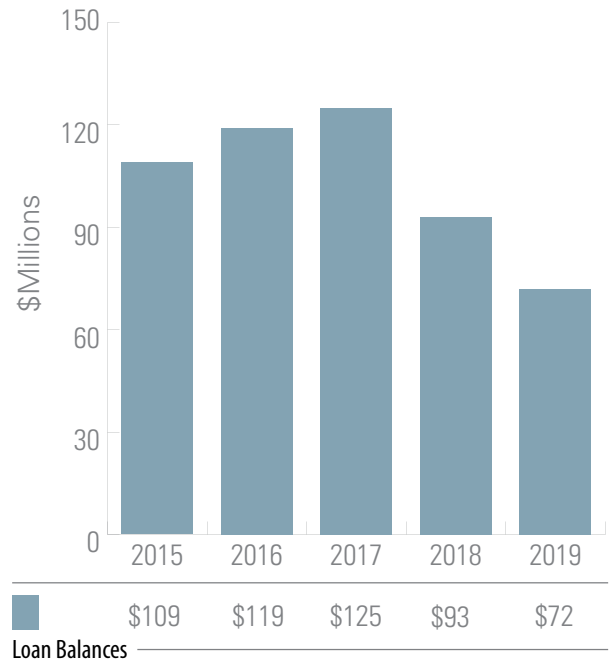
## Reserve Fund 2015-2019



## Members Shares 2015-2019



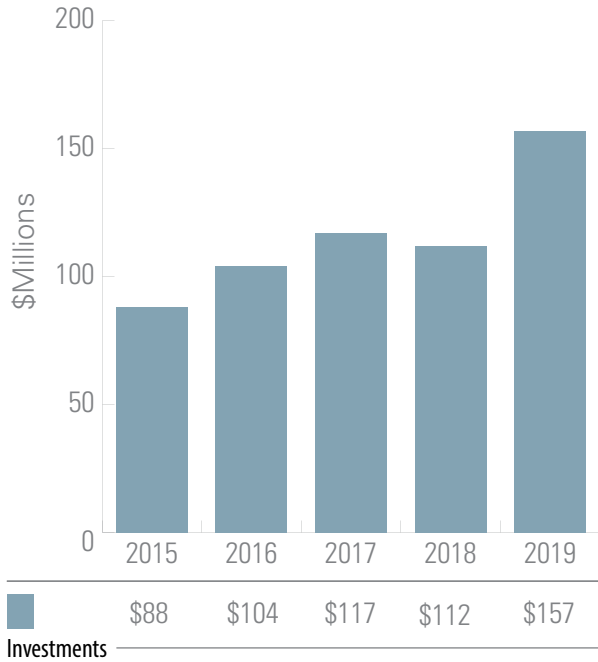
## Loan Balances 2015-2019



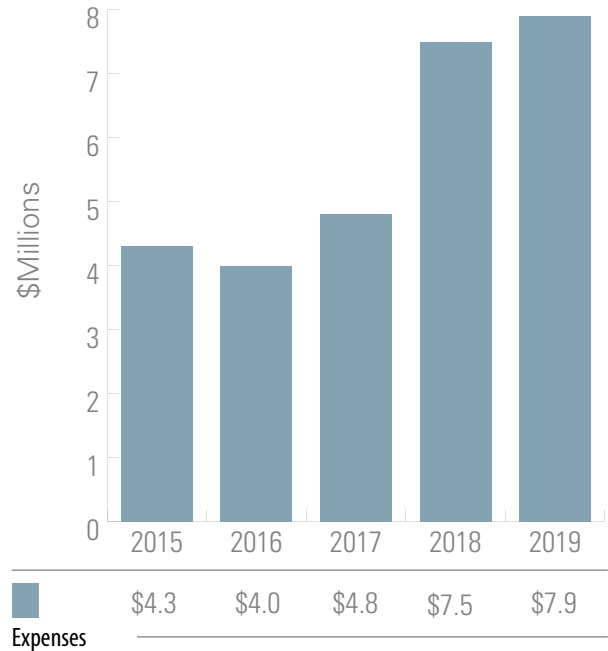




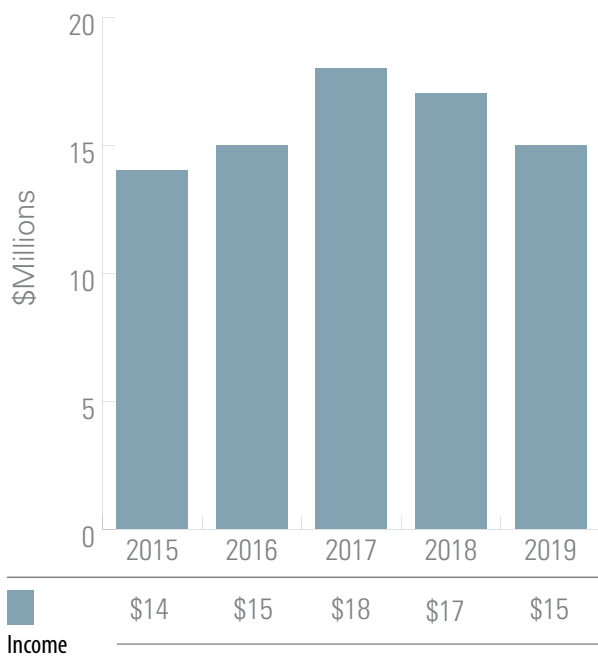
## Investments 2015-2019



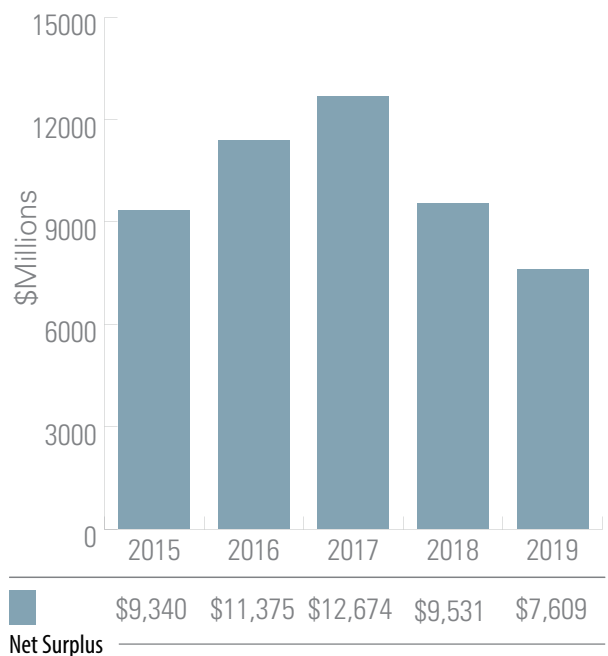
## Expenses 2015-2019



## Income 2015-2019

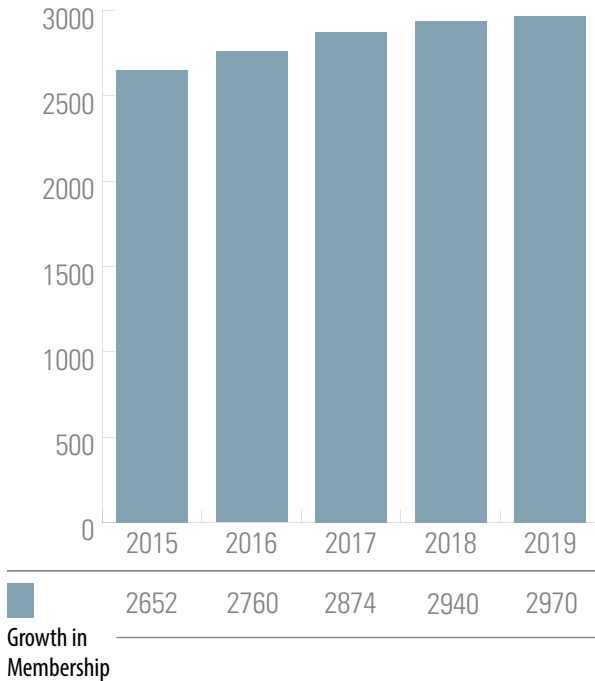


## Net Surplus 2015-2019





## Growth in Membership 2015-2019



Delinquency control and loan collection continue to be of high importance. The Board has implemented several measures to reduce and manage our delinquency. We have actively pursued delinquent members with several cases before the Commissioner for Co-operative Development, Arbitration Department.

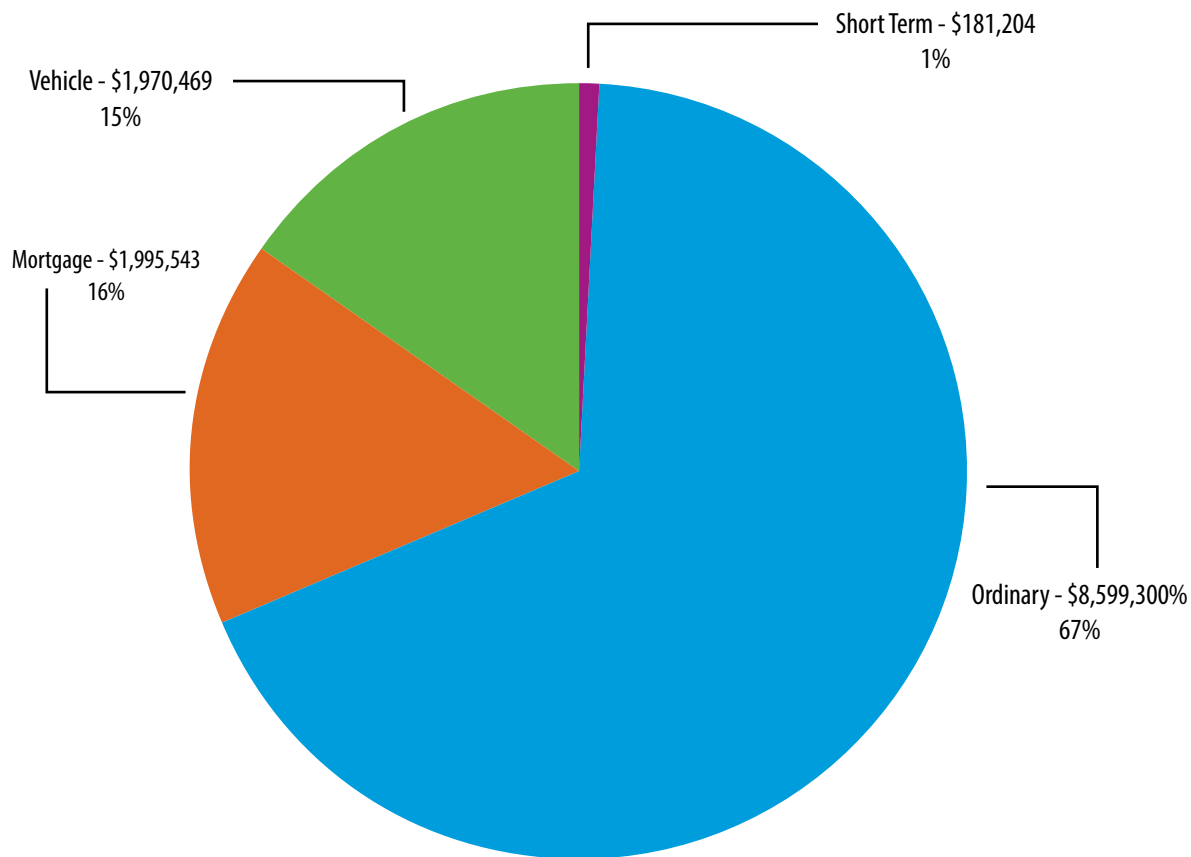
Managing from a risk-based approach, the Board was able to reduce the credit union Ordinary loan provision by 10%.

Although Mortgage loan provision increased to 16% (2018: 8%) and Vehicle to 15% (2018: 13%), these loans are backed by collateral reducing our overall risk. We have also initiated legal recourse against members who are not servicing their outstanding loans.

In this challenging time, we understand that members will be stretched. The Delinquency Subcommittee encourages members to engage in dialogue so that we can ease the members burden while ensuring the sustainability of TPCU.



## Provision For Bad And Doubtful Debts (IFRS9)



### 3.0 DIVIDEND

The Board of Directors is proposing a dividend of 3% for ratification by members at this Annual General Meeting for the financial year ended December 31, 2019.

### 4.0 MEMBERSHIP

|  |   |      |
|--|---|------|
| Membership as at 1 <sup>st</sup> January, 2019   | - | 2940 |
| New members joined in 2019                       | - | 43   |
| Deaths   | - | 13   |
| Resignations                                     | - | nil  |
| Membership as at 31 <sup>st</sup> December, 2019 | - | 2970 |



## 5.0 CONDOLENCES

We offer heartfelt sympathy to the families of our departed members who have loyally contributed to Trintoc (Penal) Credit Union's success over the years.

- Chandrowtie Maraj
- Raymond Wilkie
- Joyce Talma
- Eugene Claxton
- Seunarine Surajbally
- Ramesh Bissoon
- Emmanuel Jaggai
- Harold Johnson
- Vishnu Lutchman
- Alston Hollwah
- Errol Daniel
- Anthony Alexander
- Ken Meetoo

## 6.0 CUNA

CUNA Caribbean Insurance Society remain the primary insurance provider for our Credit Union and as such our professional relations remain intact.

## 7.0 COMMUNITY CONTRIBUTIONS

The Trintoc (Penal) Credit Union continues to render assistance to charitable causes within the community and its immediate environs.

## 8.0 TRAINING AND DEVELOPMENT

The Trintoc (Penal) Credit Union continue to invest in educating its staff and officers members through workshops, seminars, training programmes and short courses, which are conducted in-house or facilitated by the Co-operative Credit Union League, and other external organizations.

## 9.0 MANAGEMENT SYSTEMS

### 9.1 EMORTELLE Management Information System

The office staff is supported by Micro Software Designs Ltd, developer of the Emortelle System, our Management Information System continues to be upgraded to provide an improved service to you.

### 9.2 BYE-LAWS

The proposed changes to the Bye-Laws were approved by the Commissioner's Office in April 2020.



### 9.3 FINANCIAL INTELLIGENCE UNIT (FIU) TRAINING

The Co-operative Credit Union League of Trinidad and Tobago (CCULTT) continues to provide the required annual training in Anti-Money Laundering (AML) and Counter Financing of Terrorism (CFT) procedures for all officers and employees.

### 9.4 Automated Clearing House (ACH) FACILITY

This facility is now available to our membership. Members can request that their loans, deposits and shares withdrawals be sent directly to their bank account. For more information please contact our office.

### 10.0 AUDITOR

We hereby recommend to this House, the appointment of Maharaj Mohammed and Company, Chartered Accountants, as Auditor for year ending December 31, 2020.

### 11.0 ACKNOWLEDGEMENT

The Board of Directors extends sincerest thanks to the dedicated and hard-working officers, committee members and staff of the Trintoc (Penal) Credit Union for providing efficient and timely services to you the membership.

For and on behalf of  
The Board of Directors

Claudette Green-Lewis  
Hon. Secretary

# Credit Committee

CHAIRMAN



Mr. Winston Samm

SECRETARY



Mr. Calvin Sargeant

MEMBER



Ms. Lazina Hosein

MEMBER



Mr. Rudolph Felix

MEMBER



Mr. Kelvin Pustam



## CREDIT COMMITTEE REPORT

The Credit Committee is pleased to report on its Loan Performance for period January to December 2019.

The Credit Committee comprises the following members:-

|                 |   |                                       |
|-----------------|---|---------------------------------------|
| Winston Samm    | - | <b>Chairman</b>                       |
| Calvin Sargeant | - | <b>Secretary</b>                      |
| Peter W. David  | - | <b>Member</b> (Jan. 2019 – June 2019) |
| Rudolph Felix   | - | <b>Member</b>                         |
| Kelvin Pustam   | - | <b>Member</b>                         |
| Lazina Hosein   | - | <b>Member</b> (July 2019 – Dec. 2019) |

During the period under review, the Credit Committee held fifty-one (51) weekly meetings and was invited to attend seven (7) All Officers' meetings.

Attendances were as follows:-

| Name            | Regular Meetings | Special Meetings | All Officer's Meetings | Excused |
|-----------------|------------------|------------------|------------------------|---------|
| Winston Samm    | 51               | -                | 3                      | 4       |
| Calvin Sargeant | 51               | -                | 6                      | 1       |
| Rudolph Felix   | 51               | -                | 7                      | 0       |
| Peter W. David  | 21               | -                | 2                      | 4       |
| Kelvin Pustam   | 50               | -                | 4                      | 4       |
| Lazina Hosein   | 26               | -                | 5                      | 0       |

For period January to December 2019, a total of 396 loans amounting to \$18,642,148.61 were granted. This total represented a 59.3% decrease when compared to \$31,458,067.11 for the period January to December 2018.

The reduction in loans requested from members for the period January to December 2019, is directly linked to the sudden closure of Petrotrin in November 2018 and economic factors beyond the control of our Credit Union.

However, we are pleased to report that there has been a gradual increase in the number of approved loans that were granted in the 3<sup>rd</sup> and 4<sup>th</sup> quarter of 2019. The Credit Committee takes this opportunity to encourage our members to make use of our services provided.

The largest category of loans as shown on the pie chart below is Property Acquisition/Repairs which represent 42% of the total loans granted in 2019. Loans under the category "Other" on the chart below representing 11% are loans taken by members for the purpose of Christmas expenses, Personal, Domestic Expenses, Funeral Expenses and Weddings etc.

The Credit Committee has been very active during the year in review and met with members from time to time offering guidance and conducting site visits when necessary to ensure that loans were used for the purpose granted.

In keeping with the Financial Intelligence Unit (FIU) requirements, members are required to provide additional information when applying for loans. For example, estimates / invoices will be required for materials used for



construction / repairs and site visits will be conducted to assess work progress when loans are granted for those purposes.

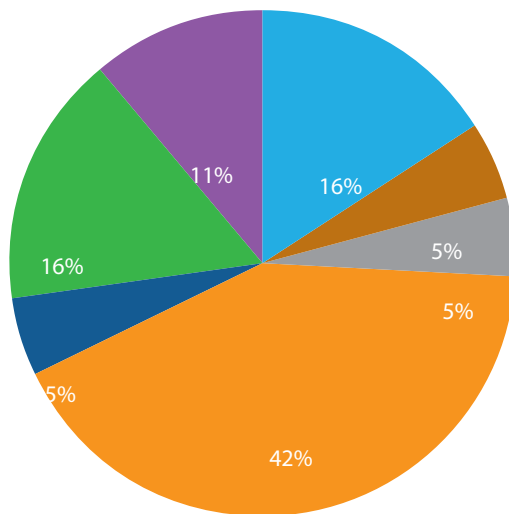
Members are advised to continue to make use of our loan facilities especially our net savers as our success depends on you.

The members of the Credit Committee wish to thank the Board of Directors, Officers of the Supervisory Committee, Education Committee, and Office Staff for their support and the membership for the opportunity to serve for another year.

Calvin Sargeant  
Secretary

### COMPARISON OF LOANS DISBURSED FOR PERIOD JANUARY - DECEMBER 2019 & 2018

| Statistical Data Related to Loans |                      |                     |                      |                     |
|-----------------------------------|----------------------|---------------------|----------------------|---------------------|
| PURPOSE OF LOAN                   | TOTAL \$ (2019)      | NO. OF LOANS (2019) | TOTAL \$ (2018)      | NO. OF LOANS (2018) |
| Business/Investment               | 2,979,592.01         | 38                  | 2,311,546.74         | 77                  |
| Debt. Consolidation/Legal         | 947,949.84           | 17                  | 3,473,457.79         | 75                  |
| Education/Computer                | 1,020,100.00         | 21                  | 1,400,800.00         | 69                  |
| Property/Repairs/Furnishings      | 7,844,598.95         | 88                  | 12,690,729.73        | 173                 |
| Travel/Vacation/Medical           | 854,024.66           | 44                  | 3,458,531.74         | 165                 |
| Vehicle & Vehicle Repairs         | 3,030,431.79         | 63                  | 5,703,748.05         | 163                 |
| Other                             | 1,965,451.36         | 125                 | 2,419,253.06         | 235                 |
| <b>TOTAL</b>                      | <b>18,642,148.61</b> | <b>396</b>          | <b>31,458,067.11</b> | <b>957</b>          |



### 2019 Loans Disbursed

- Business/Investment - 16%
- Debt. Consolidation/Legal - 5%
- Education/Computer - 5%
- Property/Repairs/Furnishings - 42%
- Travel/Vacation/Medical - 5%
- Vehicle & Vehicle Repairs - 16%
- Other - 11%



# Supervisory Committee

CHAIRPERSON



Mrs. Hyacinth Smith

SECRETARY



Ms. Stephanie Felix

MEMBER



Mr. Malachi Thongs



## SUPERVISORY COMMITTEE REPORT

The Committee is pleased to report on the affairs of the Trintoc (Penal) Credit Union Co-operative Society Limited for the calendar year ended December 31st, 2019 for consideration and adoption at the Credit Union's 66th Annual General Meeting.

At the 65th Annual General Meeting held on Saturday 22nd June, 2019 three (3) members and two (2) alternates were elected. The following appointments were made by unanimous choice at the inaugural meeting.

Mrs. Hyacinth Smith - Chairperson  
 Ms. Stephanie Felix - Secretary  
 Mr. Malachi Thongs - Member

### Committee Members Attendance Record

Attendance for Supervisory Committee members is recorded by calendar year. The record of attendance for outgoing members has been included, since the functions and responsibilities of the Supervisory Committee applies for the period between Annual General Meetings.

| Committee Members | Meeting Types |         |              |         |        |
|-------------------|---------------|---------|--------------|---------|--------|
|                   | Regular       | Special | All Officers | Excused | Absent |
| Hyacinth Smith    | 6             | 1       | 4            | -       | 2      |
| Stephanie Felix   | 7             | 1       | 5            | -       | -      |
| Malachi Thongs    | 4             | -       | 4            | 1       | 4      |

### Functions, Responsibilities and Activities

The Trintoc (Penal) Credit Union Supervisory Committee has the responsibility to independently assess, review and examine the affairs of the Credit Union, perform random audit of its books and make the necessary recommendations to ensure compliance in accordance with TPCU Bye Laws, Co-operative Societies Act, Chap. 81:03 of 1971, International Financial Reporting Standard (IFRS-9), Policies, Procedures, Guidelines and Financial best practices.



The Supervisory Committee drafted a plan of action to guide it in its fulfilment of its duties and responsibilities which are summarized hereunder:

- 1. Policies, Procedures, Bye-Laws, Acts** - Based on the changing direction of the Credit Union that focuses mainly on the closure of Petrotrin and the need for expansion of membership outside this bond. The Committee suggested a need to review and update amendments and current policies and procedures as well as drafting and developing new ones in keeping with a sustained growth path for the Credit Union.
- 2. Mortgage Loans** - The Supervisory Committee recommended continuous dialog between members who are applying for loans and the Credit Committee when completed loan applications falls short of the Credit Committee's requirements.
- 3. Loans to Officers, Staff and General Membership** - Loan files of officers were examined. No officer was found delinquent and loans requested were scrutinized to ensure proper procedures were followed. Some areas of uncertainty were highlighted, clarity was provided.
- 4. Minutes of the Board of Directors** - The minutes of the Board of Directors were reviewed and it was recommended that a separate filing system for minutes of Regular Meetings and All Officers Meetings should be done for proper documentation as well as for effective and efficient accessibility of these minutes.
- 5. Minutes of the Credit Committee** - The Supervisory Committee identified certain areas where the Credit Committee's minutes were lacking and provided recommendations.
- 6. Cash Count** - There was effective management of petty cash as well as proper record keeping

Before the Committee formulated its Action Plan, meetings were held with the President as well as an officer of the Co-operative Development Division Ministry of Labour and Small Enterprise Development. The information obtained provided guidance to the three newly elected Committee members as it related to their roles and responsibilities

#### **Training, Seminars and Workshop Sessions**

In keeping with the TPCU's commitment for continuous training of all officers and staff, Supervisory Committee members participated in various workshops, seminars and training sessions during the year as follows:

1. Training and Development: 'Roles and Functions of Board, Credit, Supervisory and Education Committee
2. Shared services training AML/CFT/PF facilitated by The Co-operative Credit Union League of Trinidad and Tobago.



We wish to express our sincere thanks and gratitude to the Board of Directors, Manager, Office Staff, fellow TPCU officers and officers of the Co-operative Division of the Ministry of Youth Development and National Service for their co-operation, guidance and support during our tenure. We also wish to thank the membership for the confidence placed in us by electing us and for the opportunity to serve on your behalf. In closing, we must continue to support our Credit Union and ensure its survival for the benefit of future generations.

Hyacinth Smith  
Chairperson

Stephanie Felix  
Secretary

Malachi Thongs  
Member

# Education Committee

CHAIRPERSON



Ms. Christina Bahadoor-Hosein

SECRETARY



Ms. Shalini Ramnarine

MEMBER



Mr. Omar Maraj

MEMBER



Mrs. Sharida Gaffar-Ramrattan

MEMBER



Mrs. Helen Kallicharan

## EDUCATION COMMITTEE REPORT

“Keeping the Membership Educated, Empowered, Informed”

The Education Committee is pleased to report on its activities/programs during the year in review. We have been encouraged and inspired by the attendance and support from the members and assure the membership that we remain quite committed in our pursuit towards the training and development of the membership.

The Education Committee held twelve (12) regular meetings and attended six (6) all officers’ meetings as follows: -

### Record of Attendance

| Name                      | Regular Meetings | All Officers’ Meetings | Excused |
|---------------------------|------------------|------------------------|---------|
| Christina Bahadoor-Hosein | 10               | 3                      | 5       |
| Sharida Gaffar-Ramrattan  | 11               | 6                      | 1       |
| Omar Maraj                | 12               | 3                      | 3       |
| Shalini Ramnarine         | 11               | 3                      | 4       |
| Helen Kalicharan          | 4/4              | 1/1                    | 0       |
| Hyacinth Smith            | 5/7              | 2/2                    | 2       |

During our year of operations Mrs. Hyacinth Smith was elected at the Annual General Meeting to serve on the Supervisory Committee. Mrs. Helen Kalicharan was invited to be a member of the Education Committee.

### Interfaith Service

Our traditional *Annual Interfaith Service* was held in 2019 January at the Shiva Boys Hindu College. The Vice President, Mr. Imtiaz Mohamed brought greetings and remarks on behalf of the Board of Directors. Inspirational messages from various faiths, motivational guest speakers and entertaining musical performances defined the special occasion which concluded with a Sunday Brunch.

### Walk-a-thon

Our annual *Walk-a-Thon and Health Fair* was held in 2019 April. Accompanied by the St. Patrick’s Brigade Cadets, over 80 members and their families participated. Health Service providers inclusive of *The Dental Guru*, *Optometrists Today*, *Eddy’s Pharmacy* and *Herbalife* were available to all attendees as well as a Yoga demonstration. This was coupled with interactive discussions on *Cancer Awareness and Diabetes*. At the end, participants were treated to a healthy fruit breakfast and fish broth.



### Information Sharing Session

‘*Entrepreneurship*’ was the topic of discussion in 2019 October during an interactive session held with the renowned Sajjad Hamid, an SME and Family Business Advisor. Those present were introduced to the area of *The Resilient Credit Union Member*. This topic demonstrated how families can reduce their expenses through various strategies and how to develop a saving mindset towards building a resilient fund and how to use their resources to generate extra income for the family unit.

### Officers' Training and Development

All committee members were invited to participate in local seminars and programs hosted by the Co-operative Credit Union League of Trinidad and Tobago (CCULTT) which included *'Delinquency-Critical Need to Mitigate', 'Roles and Functions of the Board, Credit and Supervisory Committees', 'Compliance Officers' Workshop', 'Suspicious Activity Reporting/Suspicious Transactions Reporting/Risk Assessment, Anti- Money Laundering/Counter Financing and Terrorist Activity', 'Annual FIU compliance Retraining and Annual Compliance Workshop'*.

Other programs attended were *'Dispute Resolution Training'* hosted by the Co-operative Development Division, *'Terrorist Financing and Proliferation Financing'* hosted by the Financial Intelligence Unit of Trinidad and Tobago and *'Enforcing Credit Union Judgements'* hosted by Global Forensic Institute Limited.

### Young Achievers

Children of members continue to excel in the field of sports, education and cultural arts. TPCU recognized these young achievers who excelled in 2019 and they received awards at the *Annual Interfaith Service* in 2020 January. The recipients were:-

#### **SEA**

Aaseiya Abdool  
Jade D. Esareesingh  
Scweta Harripersad

#### **CSEC (> 8 Distinctions)**

Sameera Beharry

#### **Cultural Arts/Sports**

Siena Jagdeo  
Shana Ramrattan  
Teeval Samlal

#### **CAPE**

Victoria A. Maharaj



### Conclusion

The Education Committee continues to contribute to the strategic development of the Credit Union and as such remains committed to reaching the membership through knowledge sharing sessions and member events. The current COVID-19 Pandemic has positioned us to change the way we communicate with you, however, we want to assure our membership that methodologies and systems are being put in place to engage you in knowledge sharing sessions as we adapt to the "new normal" and ensure that this Credit Union remains a cohesive entity.

We wish to express our appreciation to the Board of Directors, Credit Committee, Supervisory Committee and the Administrative Staff for their support over the past year. We look forward to your steadfast co-operation as we continue our mandate of keeping members educated, empowered and informed.

SHALINI RAMNARINE  
Secretary



## NOMINATIONS COMMITTEE REPORT

### Committee Members

|                           |   |           |
|---------------------------|---|-----------|
| Mr. Eric Forde            | - | Chairman  |
| Mrs. Desarie Barclay      | - | Secretary |
| Mrs. Marva Johnson-Friday | - | Member    |
| Mrs. Chanardaye Musrap    | - | Member    |
| Mrs. Pearl Lewis-Browne   | - | Member    |

1. The committee held a total of four meetings to review all nomination forms submitted.
2. Mr. Forde reminded committee members of their responsibilities in the nomination process – that is, to ensure the nominees qualify for the relevant position and that the forms were completed and submitted within the required deadline.
3. A total of four nominations were received. The applications were passed to each member for review to ensure the nominees met the criteria for the various positions, and that all necessary documents were received.

Following are the names submitted and forms completed for:

### Board of Directors:

Mr. Perry Jagdeo  
Mr. Ananias Johnson  
Mr. Imtiaz Mohamed

### Supervisory Committee:

Mr. Omar Maraj

### There were no submissions for the Credit Committee:

The Committee sincerely wish to thank the board and office staff for their support.

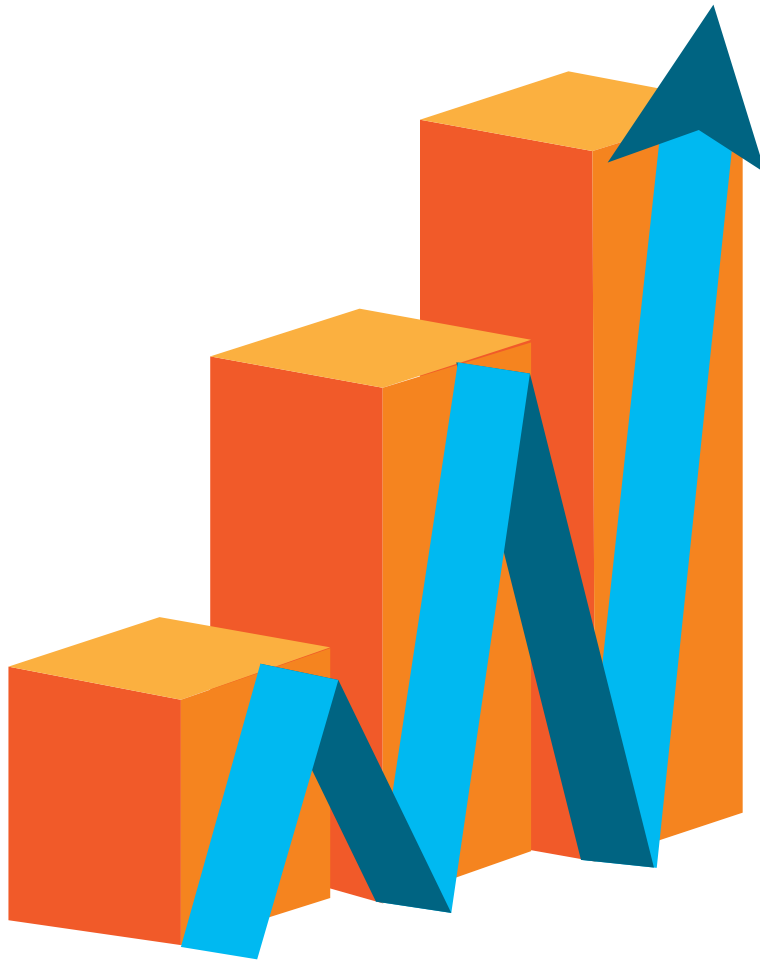
Respectfully submitted

Eric Forde  
Chairman

2020 March 25



**INDEPENDENT AUDITORS' REPORT  
& FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2019**



Chartered Accountants  
34 St. Vincent Street,  
San Fernando,  
Trinidad, W.I.  
Tel: (868) 652 5245  
Fax: (868) 653 6053  
Email: [info@maharajmohammed.com](mailto:info@maharajmohammed.com)



**INDEPENDENT AUDITORS' REPORT  
TO THE MEMBERS OF  
TRINTOC (PENAL) CREDIT UNION CO-OPERATIVE SOCIETY LIMITED**

*Opinion*

We have audited the financial statements of Trintoc (Penal) Credit Union Co-Operative Society Limited which comprises the statement of financial position as at 31<sup>st</sup> December 2019, statement of comprehensive income, statement of changes in equity, statement of cash flows and receipts and payments account for the year then ended, and incorporating summary of significant accounting policies and other explanatory notes, as stated on pages 6 to 31.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Trintoc (Penal) Credit Union Co-Operative Society Limited as at 31<sup>st</sup> December 2019 and the results of its operations and cash flows for the year then ended, in accordance with International Financial Reporting Standards (IFRSs).

*Basis for Opinion*

We conducted our audit in accordance with International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the international Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Other information*

Management is responsible for the other information. The other information comprises the information included in the Society's annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information; we are required to report that fact. We have nothing to report in this regard.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with IFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or have no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Society's financial reporting process.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- ▶ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ▶ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- ▶ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ▶ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

*Auditors' Responsibilities for the Audit of the Financial Statements (continued)*

- ▶ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
  
- ▶ Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The engagement partner on the audit resulting in this independent auditor's report is Mr. Rudranand Maharaj.

A handwritten signature in black ink that reads 'Maharaj Mohammed & Co.' in a cursive script.

Maharaj Mohammed & Co.  
Chartered Accountants  
Trinidad & Tobago

6<sup>th</sup> March 2020

## STATEMENT OF MANAGEMENT'S RESPONSIBILITIES

Management is responsible for the following:

- Preparing and fairly presenting the financial statements of TRINTOC (Penal) Credit Union Co-operative Society Limited, which comprise the statement of financial position as at 31<sup>st</sup> December, 2019, the statements of comprehensive income, changes in equity, statement of receipts and payments and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information;
- Ensuring that the Credit Union keeps proper accounting records;
- Selecting appropriate accounting policies and applying them in a consistent manner;
- Implementing, monitoring and evaluating the system of internal control that assures security of the Credit Union's assets, detection/prevention of fraud, and the achievement of Credit Union's operational efficiencies;
- Ensuring that the system of internal control operated effectively during the reporting period;
- Producing reliable financial reporting that comply with laws and regulations, including the Cooperative Societies Act; and
- Using reasonable and prudent judgement in the determination of estimates.

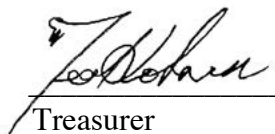
In preparing these audited financial statements, Management utilized the International Financial Reporting Standard, as issued by the International Accounting Standards Board and adopted by the Institute of Chartered Accountants of Trinidad and Tobago. Where International Financial Reporting Standards presented alternative accounting treatments, Management chose those considered most appropriate in the circumstances.

Nothing has come to the attention of Management to indicate that TRINTOC (Penal) Credit Union Co-operative Society Limited will not remain a going concern for the next twelve months from the reporting date; or up to the date the accompanying financial statements have been authorized for issue, if later.

Management affirms that it has carried out its responsibilities as outlined above.



\_\_\_\_\_  
President  
2020






\_\_\_\_\_  
Treasurer  
2020

## STATEMENT OF FINANCIAL POSITION AT 31ST DECEMBER 2019

|   | Notes | 2019<br>\$                | 2018<br>\$                |
|---|-------|---------------------------|---------------------------|
| <b><u>ASSETS</u></b>                              |       |                           |                           |
| <b>Current assets</b>                             |       |                           |                           |
| Cash and cash equivalents                         | 6     | 16,680,460                | 57,381,699                |
| Accounts receivable and prepayments               | 9     | <u>1,918,679</u>          | <u>821,006</u>            |
|   |       | <u>18,599,139</u>         | <u>58,202,705</u>         |
| <b>Non-current assets</b>                         |       |                           |                           |
| Property, plant and equipment                     | 5     | 258,038                   | 314,576                   |
| Members' loans                                    | 7     | 71,956,781                | 93,282,647                |
| Investments                                       | 13    | <u>156,975,137</u>        | <u>111,646,614</u>        |
|   |       | <u>229,189,956</u>        | <u>205,243,837</u>        |
| <b>Total Assets</b>                               |       | <b><u>247,789,095</u></b> | <b><u>263,446,542</u></b> |
| <b><u>MEMBERS' EQUITY AND LIABILITIES</u></b>     |       |                           |                           |
| <b>Members' equity</b>                            |       |                           |                           |
| Reserve fund                                      | 15    | 15,920,544                | 15,158,855                |
| Education fund                                    | 16    | 1,948,012                 | 1,683,632                 |
| Building fund                                     | 17    | 2,340,000                 | 2,340,000                 |
| Investment reserve                                | 14    | 8,874,346                 | 3,330,970                 |
| Retained earnings                                 |       | <u>11,696,746</u>         | <u>11,163,294</u>         |
|   |       | <u>40,779,648</u>         | <u>33,676,751</u>         |
| <b>Current liabilities</b>                        |       |                           |                           |
| Accounts payable and accruals                     | 10    | <u>1,941,936</u>          | <u>982,476</u>            |
|   |       | <u>1,941,936</u>          | <u>982,476</u>            |
| <b>Non-current liabilities</b>                    |       |                           |                           |
| Members' shares                                   | 19    | 164,947,299               | 207,741,195               |
| Members' deposits                                 | 18    | <u>40,120,212</u>         | <u>21,046,120</u>         |
|   |       | <u>205,067,511</u>        | <u>228,787,315</u>        |
| <b>Total Liabilities</b>                          |       | <u>207,009,447</u>        | <u>229,769,791</u>        |
| <b>Total Liabilities and Shareholders' Equity</b> |       | <b><u>247,789,095</u></b> | <b><u>263,446,542</u></b> |

The accompanying notes on pages 50 to 70 form an integral part of these financial statements.

 : President
  : Treasurer
  : Supervisory Chairman

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31ST DECEMBER 2019

|  | Note         | 2019<br>\$        | 2018<br>\$        |
|--|--------------|-------------------|-------------------|
| <b>Revenue</b>                                   |              |                   |                   |
| Interest on loans                                |              | 8,596,673         | 11,951,101        |
| Investment income                                |              | 6,751,229         | 5,082,359         |
| Other income                                     |              | <u>113,139</u>    | <u>44,931</u>     |
| <b>Total</b>                                     |              | <u>15,461,041</u> | <u>17,078,391</u> |
| <b>Expenses</b>                                  |              |                   |                   |
| Administrative and other                         | <b>21</b>    | 724,963           | 859,813           |
| Bank charges and interest on members deposits    |              | 1,505,617         | 637,060           |
| CUNA insurance premiums                          |              | 544,128           | 666,521           |
| Expected credit loss provision on loans (IFRS 9) | <b>8</b>     | 3,468,899         | 3,650,643         |
| Green fund levy                                  | <b>2(i)</b>  | 63,611            | 51,453            |
| New building site                                |              | -                 | 21,543            |
| Officers' expenses                               | <b>20</b>    | 616,171           | 642,125           |
| Staff costs                                      | <b>22</b>    | <u>928,165</u>    | <u>1,018,540</u>  |
|  |              | <u>7,851,554</u>  | <u>7,547,698</u>  |
| <b>Net surplus for the year</b>                  |              | <u>7,609,487</u>  | <u>9,530,693</u>  |
| <b>Appropriations</b>                            |              |                   |                   |
| Transfer to reserve fund (10%)                   | <b>2 (l)</b> | 760,949           | 953,069           |
| Transfer to education fund (5%)                  | <b>2 (m)</b> | <u>342,427</u>    | <u>428,881</u>    |
|  |              | <u>1,103,376</u>  | <u>1,381,950</u>  |
| <b>Net surplus after appropriations</b>          |              | <u>6,506,111</u>  | <u>8,148,743</u>  |

The accompanying notes on pages 50 to 70 form an integral part of these financial statements.

**STATEMENT OF CHANGES IN EQUITY  
FOR THE YEAR ENDED 31ST DECEMBER 2019**

|   | Reserve<br>Fund<br>\$ | Education<br>Fund<br>\$ | Building<br>Fund<br>\$ | Revaluation<br>Reserve<br>\$ | Retained<br>Earnings<br>\$ | Total<br>\$        |
|---|-----------------------|-------------------------|------------------------|------------------------------|----------------------------|--------------------|
| Balance at 1 <sup>st</sup> December 2018            | 14,204,426            | 1,482,995               | 840,000                | 2,431,820                    | 14,866,944                 | 33,826,185         |
| Impact of initial adoption of IFRS 9                |                       |                         |                        |                              | <u>(2,246,355)</u>         | <u>(2,246,355)</u> |
| Restated balance as at 1 <sup>st</sup> January 2018 | 14,204,426            | 1,482,995               | 840,800                | 2,431,820                    | 12,620,589                 | 31,579,830         |
| Operating surplus                                   | -                     | -                       | -                      | -                            | 9,530,693                  | 9,530,693          |
| Appropriations                                      | 953,069               | 428,881                 | -                      | -                            | (1,381,950)                | -                  |
| Expenditure   | -                     | (228,244)               | -                      | -                            | 228,244                    | -                  |
| Entrance fees                                       | 1,360                 | -                       | -                      | -                            | -                          | 1,360              |
| Building fund                                       | -                     | -                       | 1,500,000              | -                            | (1,500,000)                | -                  |
| Revaluation reserve                                 | -                     | -                       | -                      | 899,150                      | -                          | 899,150            |
| Dividends paid                                      | -                     | -                       | -                      | -                            | <u>(8,334,282)</u>         | <u>(8,334,282)</u> |
| Balance at 31 <sup>st</sup> December 2018           | <u>15,158,855</u>     | <u>1,683,632</u>        | <u>2,340,000</u>       | <u>3,330,970</u>             | <u>11,163,294</u>          | <u>33,676,751</u>  |
| Balance at 1 <sup>st</sup> January 2019             | 15,158,855            | 1,683,632               | 2,340,000              | 3,330,970                    | 11,163,294                 | 33,676,751         |
| Operating surplus                                   | -                     | -                       | -                      | -                            | 7,609,487                  | 7,609,487          |
| Appropriations                                      | 760,949               | 342,427                 | -                      | -                            | (1,103,376)                | -                  |
| Expenditure   | -                     | (78,047)                | -                      | -                            | 78,047                     | -                  |
| Entrance fees                                       | 740                   | -                       | -                      | -                            | -                          | 740                |
| Revaluation reserve                                 | -                     | -                       | -                      | 5,543,376                    | -                          | 5,543,376          |
| Dividends paid                                      | -                     | -                       | -                      | -                            | <u>(6,050,706)</u>         | <u>(6,050,706)</u> |
| Balance at 31 <sup>st</sup> December 2019           | <u>15,920,544</u>     | <u>1,948,012</u>        | <u>2,340,000</u>       | <u>8,874,346</u>             | <u>11,696,746</u>          | <u>40,779,648</u>  |

The accompanying notes on pages 50 to 70 form an integral part of these financial statements.



## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST DECEMBER 2019

|   | Note | 2019<br>\$          | 2018<br>\$          |
|---|------|---------------------|---------------------|
| <b>Operating activities</b>                                     |      |                     |                     |
| Net surplus for the year  |      | 7,609,487           | 9,530,693           |
| <b>Adjustment for non-cash items</b>                            |      |                     |                     |
| Depreciation of property, plant and equipment                   |      | 66,891              | 82,299              |
| Initial impact of IFRS 9 implementation                         |      | -                   | (2,246,355)         |
| Revaluation of investments                                      |      | 5,543,377           | 899,150             |
| Loss on disposal of property, plant and equipment               |      | <u>2,722</u>        | <u>22,883</u>       |
| <b>Operating income before working capital changes</b>          |      | 13,222,477          | 8,288,670           |
| <b>Movements in working capital</b>                             |      |                     |                     |
| Decrease in loans to members                                    |      | 21,325,866          | 31,378,666          |
| Increase in members' deposits                                   |      | 19,074,092          | 9,024,008           |
| (Increase) / decrease in accounts receivable and prepayments    |      | (1,097,674)         | 2,364,445           |
| Increase in payables and accruals                               |      | <u>959,457</u>      | <u>86,710</u>       |
| <b>Net cash generated from operating activities</b>             |      | <u>53,484,218</u>   | <u>51,142,499</u>   |
| <b>Investing activities</b>                                     |      |                     |                     |
| Purchase of property, plant and equipment                       |      | (13,076)            | (99,188)            |
| (Purchase) / sale of investments                                |      | <u>(45,328,523)</u> | <u>5,198,040</u>    |
| <b>Net cash (used in) / generated from investing activities</b> |      | <u>(45,341,599)</u> | <u>5,098,852</u>    |
| <b>Financing activities</b>                                     |      |                     |                     |
| Decrease in members' shares                                     |      | (42,793,893)        | (12,361,735)        |
| Dividends paid  |      | (6,050,706)         | (8,334,282)         |
| Membership fee  |      | <u>740</u>          | <u>1,360</u>        |
| <b>Net cash (used in) / provided by financing activities</b>    |      | <u>(48,843,859)</u> | <u>(20,694,654)</u> |
| <b>Net (decrease) / increase in cash and cash equivalents</b>   |      | <u>(40,701,239)</u> | <u>35,546,697</u>   |
| <b>Cash and cash equivalents</b>                                |      |                     |                     |
| - at the beginning of the year                                  |      | 57,381,697          | 21,835,002          |
| - at the end of the year  | 6    | <u>16,680,460</u>   | <u>57,381,699</u>   |
|   |      | <u>(40,701,239)</u> | <u>35,546,697</u>   |

The accompanying notes on pages 50 to 70 form an integral part of these financial statements.

## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2019

| RECEIPTS                                 | 2019               | 2018               | PAYMENTS                               | 2019               | 2018               |
|--|--------------------|--------------------|--|--------------------|--------------------|
|  | \$                 | \$                 |  | \$                 | \$                 |
| Accounts receivables                     | 1,008,511          | 295,975            | Advertising                            | 57,949             | 33,295             |
| CUNA insurance claim                     | 112,000            | 257,775            | Accounts payable                       | 57,699             | 64,576             |
| Commission – CUNA                        | 12,469             | 11,159             | Annual general meeting                 | 108,969            | 111,207            |
| Deposit account                          | 10,736,400         | 8,618,091          | Audit fees                             | 25,675             | 9,937              |
| Entrance fee                             | 700                | 1,360              | Bank charges                           | 2,583              | 5,000              |
| Education committee                      | -                  | 9,058              | Board & committee                      | 597,253            | 602,994            |
| Interest from loans                      | 5,715,114          | 4,688,190          | Building and repairs                   | 126,152            | 92,347             |
| Investment income                        | 2,083,435          | 1,678,845          | Building site preparation              | -                  | 21,000             |
| Investments                              | 31,175,646         | 33,779,010         | CUNA FIP                               | 163,182            | 227,136            |
| Loans                                    | 18,805,250         | 28,441,222         | CUNA insurance claim                   | 154,000            | 424,350            |
| Members shares                           | 17,194,826         | 31,204,992         | CUNA insurance premium                 | 499,901            | 666,521            |
| Payroll clearing account                 | -                  | 29,131,073         | Computer maintenance                   | 41,069             | 49,742             |
| Petrotrin retirees medical               | 36,800             | -                  | Deposit account                        | 3,141,664          | 3,743,996          |
| Sale of promotional items                | 5,950              | 12,402             | Donation and subscription              | 21,820             | 49,974             |
| Stale dated cheques                      | 22,917             | 800                | Education committee                    | 75,827             | 217,088            |
| Sundry expenses                          | 264                | -                  | Green fund levy                        | 63,611             | 44,355             |
| Early withdrawal fee                     | 1,650              | 5,867              | Investments                            | 68,755,818         | 25,054,179         |
|  |                    |                    | Legal and bailiff fees                 | 32,250             | 20,400             |
|  |                    |                    | League dues                            | 24,617             | 24,167             |
|  |                    |                    | Loans                                  | 18,391,349         | 30,160,851         |
|  |                    |                    | Members' shares                        | 34,203,819         | 39,720,818         |
|  |                    |                    | Petrotrin retirees medical             | 36,400             | -                  |
|  |                    |                    | Office stationery and supplies         | 43,021             | 94,290             |
|  |                    |                    | Property, plant and equipment          | 14,544             | 73,142             |
|  |                    |                    | Salary                                 | 760,283            | 837,125            |
|  |                    |                    | Security service – CIT                 | 13,241             | 12,037             |
|  |                    |                    | Staff pension & NI                     | 166,289            | 194,854            |
|  |                    |                    | Sundry                                 | 7,647              | 4,316              |
|  |                    |                    | Telephone and internet                 | 26,541             | 29,424             |
|  | <u>86,911,932</u>  | <u>138,135,819</u> |  | <u>127,613,173</u> | <u>102,589,121</u> |
| <b>Balance at beginning of the year:</b> |                    |                    | <b>Balance at the end of the year:</b> |                    |                    |
| Float – Deposit withdrawal               | 17,700             | 11,300             | Float – Deposit withdrawal             | 16,000             | 17,700             |
| Petty cash                               | 2,500              | 2,500              | Petty cash                             | 2,500              | 2,500              |
| Treasury                                 | -                  | 3,060              | USD savings account                    | 1,904,833          | 330,278            |
| USD savings account                      | 330,278            | 1,442,605          | Republic current account               | 14,757,127         | 57,031,222         |
| RBC current account                      | -                  | 171,077            |  |                    |                    |
| Republic current account                 | <u>57,031,222</u>  | <u>20,204,460</u>  |  |                    |                    |
|  | <u>57,381,700</u>  | <u>21,835,002</u>  |  | <u>16,680,460</u>  | <u>57,381,700</u>  |
|  | <u>144,293,632</u> | <u>159,970,821</u> |  | <u>144,293,632</u> | <u>159,970,821</u> |

The accompanying notes on pages 50 to 70 form an integral part of these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

## 1. Incorporation and principal activities

Trintoc (Penal) Credit Union Co-operative Society Limited (“the Credit Union”) was incorporated in 1954 under the Co-operative Societies Act of Trinidad and Tobago. Its registered office and principal place of business is Clarke Road, Penal. It was formed in order to improve the economic and social conditions of its members, chiefly by promoting savings among its members, and providing loans to members at reasonable and legitimate rates of interest for provident and productive purposes.

## 2. Significant Accounting Policies

The principal accounting policies applied to the preparation of these financial statements are set out below. These policies have been consistently applied to the years presented, unless otherwise stated.

### (a) Basis of accounting

These financial statements have been prepared in accordance with International Financial Reporting Standards (IFRSs) as issued by the International Accounting Standards Board. These financial statements were prepared under the historical cost convention, except for the measurement at fair value of hold to collect and sell investments and certain other financial instruments.

#### *Functional and presentation currency*

The Credit Union’s functional and presentation currency is Trinidad and Tobago dollars which is the currency that best reflects the economic substance of the underlying events and circumstances relevant to the Society.

#### *Foreign currency transactions and balances*

Foreign currency transactions during the year are translated into Trinidad and Tobago dollars at the exchange rates ruling at the dates of the transactions. Current assets and liabilities denominated in foreign currencies are translated at the exchange rates prevailing at the balance sheet date. Gains or losses thus arising are included in the statement of income.

(i) Standards amended and interpretations which are effective and have been adopted by the Credit Union in the accounting period.

➤ IFRS 15 Revenue from Contracts with Customers (effective 1 January 2018). This standard provides a single, principles based five-step model to be applied to all contracts with customers. The five steps in the model are as follows:

- Identify the contract with the customer
- Identify the performance obligations in the contract
- Determine the transaction price
- Allocate the transaction price to the performance obligations in the contracts
- Recognise revenue when (or as) the entity satisfies a performance obligation.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant accounting policies (continued)

#### (a) Basis of accounting (continued)

- (ii) The following standards, amendments and interpretations to existing standards are not yet effective for accounting periods beginning on or after 1 January 2019 and have not been early adopted by the Credit Union:
- IFRS 16 Leases (effective 1 January 2019). This standard specifies how an IFRS reporter will recognise, present and disclose leases. The standard provides a single lessee accounting model, requiring lessees to recognise assets and liabilities for all leases unless the lease term is 12 months or less or the underlying asset has a low value. Lessors continue to classify leases as operating or finance.
  - IFRS 9 Amendment - Prepayment Features with Negative Compensation (Effective 1 January 2019). This amends the existing requirements in IFRS 9 regarding termination rights in order to allow measurement at amortised cost (or, depending on the business model, at fair value through other comprehensive income) even in the case of negative compensation payments.
  - Amendments to IAS 1 and IAS 8 - Definition of Material (Effective 1 January 2020). The amendments in Definition of Material (Amendments to IAS 1 and IAS 8) clarify the definition of 'material' and align the definition used in the Conceptual Framework and the standards.
  - IAS 19 Amendments - Plan Amendment, Curtailment or Settlement (effective 1 January 2019). The amendments in Plan Amendment, Curtailment or Settlement (Amendments to IAS 19) are:
    - ✓ If a plan amendment, curtailment or settlement occurs, it is now mandatory that the current service cost and the net interest for the period after the remeasurement are determined using the assumptions used for the remeasurement.
    - ✓ In addition, amendments have been included to clarify the effect of a plan amendment, curtailment or settlement on the requirements regarding the asset ceiling.
  - Amendments to IFRS 9, IAS 39 and IFRS 7 - Interest Rate Benchmark Reform (Effective 1 January 2020). The amendments in Interest Rate Benchmark Reform (Amendments to IFRS 9, IAS 39 and IFRS 7) clarify that entities would continue to apply certain hedge accounting requirements assuming that the interest rate benchmark on which the hedged cash flows and cash flows from the hedging instrument are based will not be altered as a result of interest rate benchmark reform.

The Credit Union is in the process of assessing the impact of the new and revised standards not yet effective on the Financial Statements, we do not anticipate any material impact.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (b) Revenue recognition

Interest income is accounted for on the accrual basis for investment. Interest on loans is accounted for on the accrual basis, at the rate prescribed by the Bye-Laws of the Credit Union.

#### (c) Property, plant and equipment

Property, plant and equipment are stated at historical cost less accumulated depreciation. Depreciation is provided on a reducing balance basis at varying rates to write-off the cost of the assets over their estimated useful lives.

The following rates, considered appropriate to write-off the assets over their estimated useful lives, are applied:

|                        |       |
|------------------------|-------|
| Furniture and fixtures | 10%   |
| Air conditioning       | 10%   |
| Office equipment       | 20%   |
| Computer equipment     | 33.3% |

The assets' residual values and useful lives are reviewed at each reporting date, and adjusted as appropriate. An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in the statement of comprehensive income.

#### (d) Cash and cash equivalents.

Cash and cash equivalents comprise cash on hand and bank balances that are readily convertible to known amounts of cash which are subject to insignificant risk of change in value.

#### (e) Accounts receivable

Trade receivables are measured at cost. Appropriate allowances for estimated irrecoverable amounts are recognised in the statement of comprehensive income when there is objective evidence that the asset is impaired.

#### (f) Accounts payable

Accounts payable are obligations on the basis of normal credit terms and do not bear interest.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (g) Financial assets

The Credit Union has adopted IFRS 9 and classifies its financial assets based on the following business models:

- Hold for trading
- Hold to collect and sell or
- Hold to collect

The classification depends on the purpose for which financials assets were acquired or originated. Based on these factors, the Credit Union classifies its assets into one of the following three measurement categories:

##### - *Amortised cost*

Assets that are held for collection of contractual cash flows where those cash flows represent solely payments of principal and interest (SPPI), and that are not designated at FVPL are measured at amortised cost. The carrying amount of these assets is adjusted by any expected credit loss allowance recognised and measured. Interest income from these financial assets is included in “Interest income” using the effective interest rate method.

##### - *Fair value through other comprehensive income (FVOCI)*

Financial assets that are held for collection of contractual cash flows and for selling the assets, where the asset cash flows represents solely payments of principal and interest, and that are not designated at FVPL, are measured at fair value through other comprehensive income (FVOCI). These include certain equity instruments, corporate bonds and notes.

These financial assets are initially recognized at fair values plus transaction cost that are directly attributable to their cost. Movements in the carrying amount are taken through OCI, except for the recognition of impairment gains or losses, interest revenue and foreign exchange gains and losses on the instrument’s amortised cost which are recognised in profit or loss.

When the financial asset is derecognised, the cumulative gain or loss previously recognised in OCI is reclassified from equity to profit and loss and recognized in “Net Investment Income”. The interest income from these financial assets is included in “interest Income” using the effective interest rate method.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (g) Financial assets (continued)

##### *- Fair value through profit or loss*

Assets that do not meet the criteria for amortised cost or FVOCI are measured at fair value through profit or loss. A gain or loss on a debt investment that is subsequently measured at fair value through profit or loss and is not part of a hedging relationship is recognised in profit or loss and presented in the income statement within “Gains from investments securities” in the period in which it arises, unless it arises from debt instruments that were designated at fair value or which are not held for trading, in which case they are presented in “Investment Interest Income”. Interest income from these financial assets is included in “Interest income” using the effective interest rate method.

##### *1) Debt Instruments*

Debt instruments are those instruments that meet the definition of a financial liability from the issuer’s perspective, such as loans, government and corporate bonds.

Classification and subsequent measurement of debt instruments depend on:

- (i) the Credit Union’s business model for managing the asset; and
- (ii) the cash flow characteristics of the asset.

##### *Credit Union’s Business model*

The business model reflects how the Credit Union manages the assets in order to generate cash flows. An assessment is made at a portfolio level and includes an analysis of factors such as:

- The stated objective and policies of the portfolio and the operation of those in practice. More specifically whether the Credit Union’s objective is solely to collect the contractual cash flows from the assets or to collect both the contractual cash flows and cash flows arising from the sale of the assets.
- Past experience on how the cash flows for these assets were collected.
- Determination of performance targets for the portfolio, how evaluated and reported to key management personnel.
- Managements identification of and response to various risks, which includes but not limited to, liquidity risk, market risk, credit risk, interest rate risk.
- Management classify its assets based on historical sales and forecasted liquidity requirements.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (g) Financial assets (continued)

##### 1) Debt instruments (continued)

Solely payments of principal and interest (SPPI)

Where the business model is to hold assets to collect contractual cash flows or to collect contractual cash flows and sell, the Credit Union assesses whether flows represent solely payment of principal and interest (SPPI test). In making this assessment, the Credit Union considers whether the contractual cash flows are consistent with a basic lending arrangement i.e. interest includes only consideration for the time value of money, credit risk, other basic lending risks and a profit margin that is consistent with a basic lending arrangement. Where the contractual terms introduce exposure to risk or volatility that are inconsistent with a basic lending arrangement, the related financial asset is classified and measured at fair value through profit or loss. Financial assets with embedded derivatives are considered in their entirety when determining whether their cash flows are solely payment of principal and interest. The Credit Union reclassifies debt investments when and only when its business model for managing those assets changes. The reclassification takes place from the start of the first reporting period following the change. Such changes are expected to be very infrequent and none occurred during the period.

##### 2) Equity instruments

Equity instruments are instruments that meet the definition of equity from the issuer's perspective; that is, instruments that do not contain a contractual obligation to pay and that evidence a residual interest in the issuer's net assets.

The Credit Union subsequently measures all equity investments at fair value through profit or loss, except where the Credit Union's management has elected, at initial recognition, to irrevocably designate an equity investment at fair value through other comprehensive income. These financial assets are presented within investment securities held to collect and sell. The Credit Union's policy is to designate equity investments as FVOCI when those investments are held for purposes other than to generate investment returns. When this election is used, fair value gains and losses are recognised in OCI and are not subsequently reclassified to profit or loss, including on disposal. Impairment losses (and reversal of impairment losses) are not reported separately from other changes in fair value. Dividends, when representing a return on such investments, continue to be recognized in profit or loss as other income when the Credit Union's right to receive payments is established.

Gain and losses on equity investments classified as FVPL are included in the income statement.



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (h) Impairment

##### *Financial assets (continued)*

The Credit Union assesses on a forward-looking basis the expected credit losses (ECL) associated with its assets carried at amortised cost and FVOCI and with the exposure arising from loan commitments and financial guarantee contracts. (excluding equity instruments)

The Credit Union measures loss allowances on its debt instruments at an amount equal to lifetime credit losses, except in the following cases, for which the amount recognized is 12 months credit losses. For receivables, the Society applies the simplified approach permitted by IFRS 9 which requires expected lifetime losses to be recognized from initial recognition of receivables.

All impairment losses are recognized in the statement of comprehensive income. Any cumulative loss in respect of investments measured at fair value through other comprehensive income recognized previously in equity is transferred to the profit or loss.

An impairment loss is reversed if the reversal can be related objectively to an event occurring after the impairment loss was recognized. For financial assets measured at amortized cost and fair value through other comprehensive income that are debt securities, the reversal is recognized in the statement of comprehensive income. For investments measured at fair value through other comprehensive income that are equity securities, the reversal is recognized directly in equity.

#### (i) Taxation

The Credit Union is subject to Green Fund Levy based on the stipulated rate for the respective year. The profits arising from the Society are exempt from Income Tax as per the Co-operative Societies Act Chapter 81:03 sections 76-77.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (j) Impairment (continued)

##### *Non-financial assets*

The carrying amounts of the Society's non-financial assets are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the assets recoverable amount is adjusted to reflect the revised estimate.

The recoverable amount of an asset is the greater of its value in use and its fair value less costs to sell. In assessing value in use, the estimated future cash flows are discounted to their present value. For the purpose of impairment testing, assets are grouped together into the smallest group of assets that generate cash inflows from continuing use that are largely independent of the cash inflows of other assets of groups of assets. An impairment loss is recognized if the carrying amount of an asset exceeds its estimated recoverable amount. Impairment losses are recognized in the statement of comprehensive income.

#### (k) Loans to members

Loans and advances granted to members by the Credit Union are stated at principal amounts outstanding net of allowances for loan losses.

A loan is classified as non-accrual when principal or interest is past due, or when in the opinion of management, there is reasonable doubt as to the ultimate collectability of principal or interest. Non-accrual loans may revert to performing status when all payments become fully current or when management has determined there is no reasonable doubt of ultimate collectability.

Loan balances considered as doubtful and or uncollectable are written off to the statement of comprehensive income even though collections efforts continue. The Credit Union maintains a loan loss provision, is calculated in line with IFRS 9.

The provision for the year, less recoveries of amounts previously written off and the reversal of provisions no longer required, is disclosed in the statement of comprehensive income.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (l) Reserve fund

In accordance with Bye Law 12 of the Credit Union and The Co-operative Society Act, 1971 Section 47 (2), at least ten percent (10%) of the net surplus of the Credit Union for the year is to be transferred to a Reserve Fund. All losses on investments, which are beyond the control of the Credit Union, are written off to the Reserve Fund.

#### (m) Education fund

In accordance with Bye Law 12 of the Credit Union, an amount of not less than five percent (5%) of the net surplus for the year, after making provision to the Reserve Fund, may be credited to the Education Fund. This fund is to be used for education purposes.

#### (n) Building fund

In accordance with Bye Law 12(g) of the Credit Union, the balance of the net surplus may be used at the discretion of the General Meeting for the constitution of a Building Fund.

#### (o) Members' deposits

A member may deposit money into his account in the Credit Union subject to the terms and conditions specified by the Board.

##### (i) *Members' savings deposits*

Members' savings deposits are stated at their current balance.

##### (ii) *Members' fixed deposits*

Members' fixed deposits are stated at their current balance. Interest on members fixed deposits is calculated generally at rates between 1% and 2.5%.

#### (p) Interest on members' loans

Interest on loans is accounted for on an accrual basis. The interest charged on loans is calculated at the rate of 0.5% to 1% per month on the reducing balance at the end of each month.

#### (q) Unclaimed shares

Under Bye Law 13, the Board may transfer any shares and or interest not claimed (net of any amounts due to the Society) within one year from the date of the last transaction of a member, whose whereabouts are unknown, to an Unclaimed Shares Account. Any sums remaining unclaimed for two (2) years may be transferred to the Reserve Fund.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 2. Significant Accounting Policies (Continued)

#### (r) Employee benefits / pension obligations

The Credit Union operates a defined contribution plan and pays contributions to administered pension insurance plans. The Credit Union has no further payment obligations once the contributions have been paid. The contributions are recognized as employee benefit expense when they are due. Prepaid contributions are recognized as an asset to the extent that a cash refund or reduction in the future payments is available.

#### (s) Provisions

Provisions are recognised when the society has a present legal or constructive obligation as a result of past events. It is more likely than not that an outflow of resources will be required to settle the obligation and the amount has been reliably estimated.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the statement of financial position date, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows.

#### (t) Comparative

Where necessary, comparative figures have been adjusted to take account of the changes in presentation in the current year.

### 3. Financial Risk Management

The society is exposed to interest rate risk, credit risk, liquidity risk, currency risk, operational risk, compliance risk and reputation risk arising from the financial instruments that it holds. The risk management policies employed by the society to manage these risks are discussed below:

#### a) Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk through the effect of fluctuations in the prevailing levels of interest rates on interest bearing financial assets and liabilities, including investments in bonds, loans, customer deposits and other funding instruments. The exposure is managed through the matching of funding products with financial services and monitoring market conditions and yields.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 3. Financial Risk Management (Continued)

#### *i) Bonds*

The Society invests mainly in medium to long term bonds consisting of both floating rate and fixed rate instruments. The market values of the fixed rate bonds are not very sensitive to changes in interest rates. The market values of the floating rate bonds are sensitive to changes in interest rates. The longer the maturity of the bonds, the greater is the sensitivity to changes in interest rates. As these assets are being held to maturity and are not traded, any changes in market value will not impact the statement of comprehensive income. The society actively monitors bonds with maturities greater than ten years, as well as the interest rate policies of the Central Bank of Trinidad and Tobago.

#### *ii) Loans*

The Society generally invests in fixed rate loans. These are funded mainly from member deposits and shares.

#### **b) Credit risk**

Credit risk arises when a failure by counter parties to discharge their obligations could reduce the amount of future cash inflows from financial assets on hand at the Statement of Financial Position date. The Credit Union relies heavily on a written Loan Policy Manual, which sets out in detail the current policies governing the lending function and provides a comprehensive framework for prudent risk management of the credit function. Adherence to these guidelines is expected to communicate the Credit Union's lending philosophy; provide policy guidelines to team members involve in lending; establish minimum standards for credit analysis, documentation, decision making and post-disbursement administration; as well as create the foundation for a sound credit portfolio.

The Credit Union's loan portfolio is managed and consistently monitored by the Credit Committee and is adequately secured by collateral and where necessary, provisions have been established for potential credit losses on delinquent accounts.

Cash balances are held with high credit quality financial institutions and the Credit Union has policies to limit the amount of exposure to any single financial institution.

#### **c) Liquidity risk**

Liquidity risk is the risk that arises when the maturity dates of assets and liabilities do not match. An unmatched position potentially enhances profitability, but can also increase the risk of losses. The Credit Union has procedures with the object of minimising such losses such as maintaining sufficient cash and other highly liquid current assets and by having available an adequate amount of committed credit facilities. The Credit Union is able to make daily calls on its available cash resources to settle financial and other liabilities.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 3. Financial Risk Management (continued)

#### *Risk management*

The matching and controlled mismatching of the maturities and interest rates of assets and liabilities are fundamental to the management of the Credit Union. The Credit Union employs various asset/liability techniques to manage liquidity gaps. Liquidity gaps are mitigated by the marketable nature of a substantial segment of the Credit Union's assets as well as generating sufficient cash from new and renewed members' deposits and shares. To manage and reduce liquidity risk the Credit Union's management actively seeks to match cash inflows with liability requirements

#### **d) Currency risk**

Currency risk is the risk that the value of financial instruments will fluctuate due to changes in foreign exchange rates. Currency risk arises when future commercial transactions and recognised assets and liabilities are denominated in a currency that is not the Credit Union's measurement currency. The Credit Union is exposed to foreign exchange risk arising from various currency exposures primarily with respect to the United States Dollar. The Society's management monitors the exchange rate fluctuations on a continuous basis and acts accordingly.

#### **e) Operational risk**

Operational risk is the risk derived from deficiencies relating to the Credit Union's information technology and control systems, as well as the risk of human error and natural disasters. The Credit Union's systems are evaluated, maintained and upgraded continuously. Supervisory controls are installed to minimise human error. Additionally, staff is often rotated and trained on an on-going basis.

#### **f) Compliance risk**

Compliance risk is the risk of financial loss, including fines and other penalties, which arise from non-compliance with laws and regulations of the state. The risk is limited to a significant extent due to the supervision applied by the Commissioner for Co-operative Development, as well as by the monitoring controls applied by the Credit Union.

#### **g) Reputation risk**

The risk of loss of reputation arising from the negative publicity relating to the Credit Union's operations (whether true or false) may result in a reduction of its clientele, reduction in revenue and legal cases against the Society. The Credit Union engages in public social endeavours to engender trust and minimise this risk.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 3. Financial Risk Management (continued)

#### h) Capital risk management

The Credit Union's objectives when managing capital are to safeguard the Credit Union's ability to continue as a going concern in order to provide returns for shareholders and benefits for other stakeholders and to maintain an optimal capital structure to reduce the cost of capital.

### 4. Critical Accounting Estimates and Judgments

The preparation of financial statements in accordance with IFRS requires management to make judgements, estimates and assumptions in the process of applying the Credit Union's accounting policies (see basis of preparation). Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Credit Union makes estimates and assumptions concerning the future. However, actual results could differ from those estimates as the resulting accounting estimates will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Changes in accounting estimates are recognised in the statement of comprehensive income in the period in which the estimate is changed, if the change affects that period only, or in the period of the change and future periods if the change affects both current and future periods. The critical judgements, apart from those involving estimations, which have the most significant effect on the amounts recognised in the financial statements, are as follows:

#### *i) Allowances for credit losses*

Loans and investments accounted are evaluated for impairment.

#### *ii) Financial assets and liabilities classification*

The Society's accounting policies provide scope for assets and liabilities to be designated on inception into different accounting categories. In classifying financial assets or liabilities as "fair value through the profit and loss", the Society has determined that it meets the description of trading assets and liabilities

#### *iii) Impairment of assets*

Management assesses at each reporting date whether assets are impaired. An asset is impaired when the carrying value is greater than its recoverable amount and there is objective evidence of impairment. Recoverable amount is the present value of the future cash flows. Provisions are made for the excess of the carrying value over its recoverable amount.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 5. Property, plant and equipment

| <b>31<sup>st</sup> December 2019</b> | Office<br>Furniture &<br>Fittings | Air<br>Conditioning  | Office<br>Equipment   | Computer<br>Equipment | Total                 |
|--------------------------------------|-----------------------------------|----------------------|-----------------------|-----------------------|-----------------------|
| Cost                                 | \$                                | \$                   | \$                    | \$                    | \$                    |
| Balance January 1, 2019              | 173,064                           | 29,446               | 257,549               | 260,909               | 720,968               |
| Additions                            | -                                 | 3,500                | 1,500                 | 8,076                 | 13,076                |
| Disposal                             | <u>-</u>                          | <u>(6,348)</u>       | <u>(645)</u>          | <u>-</u>              | <u>(6,993)</u>        |
| Balance December 31, 2019            | <u>173,064</u>                    | <u>26,598</u>        | <u>258,404</u>        | <u>268,985</u>        | <u>727,051</u>        |
| Accumulated Depreciation             |                                   |                      |                       |                       |                       |
| Balance January 1, 2019              | 96,337                            | 12,203               | 124,070               | 173,782               | 406,392               |
| Charge for the year                  | 8,386                             | 1,799                | 26,693                | 30,013                | 66,891                |
| Disposals                            | <u>-</u>                          | <u>(3,683)</u>       | <u>(587)</u>          | <u>-</u>              | <u>(4,270)</u>        |
| Balance December 31, 2019            | <u>104,723</u>                    | <u>10,319</u>        | <u>150,176</u>        | <u>203,795</u>        | <u>469,013</u>        |
| <b>Net book value 2019</b>           | <b><u>68,341</u></b>              | <b><u>16,279</u></b> | <b><u>108,228</u></b> | <b><u>65,190</u></b>  | <b><u>258,038</u></b> |
|                                      |                                   |                      |                       |                       |                       |
| <b>31<sup>st</sup> December 2018</b> | Office<br>Furniture &<br>Fittings | Air<br>Conditioning  | Office<br>Equipment   | Computer<br>Equipment | Total                 |
| Cost                                 | \$                                | \$                   | \$                    | \$                    | \$                    |
| Balance January 1, 2018              | 165,667                           | 29,446               | 272,303               | 259,380               | 726,796               |
| Additions                            | 7,397                             | -                    | 86,712                | 5,079                 | 99,188                |
| Disposal                             | <u>-</u>                          | <u>-</u>             | <u>(101,466)</u>      | <u>(3,550)</u>        | <u>(105,016)</u>      |
| Balance December 31, 2018            | <u>173,064</u>                    | <u>29,446</u>        | <u>257,549</u>        | <u>260,909</u>        | <u>720,968</u>        |
| Accumulated Depreciation             |                                   |                      |                       |                       |                       |
| Balance January 1, 2018              | 88,449                            | 10,287               | 172,768               | 134,722               | 406,226               |
| Charge for the year                  | 7,888                             | 1,916                | 30,094                | 42,401                | 82,299                |
| Disposals                            | <u>-</u>                          | <u>-</u>             | <u>(78,792)</u>       | <u>(3,341)</u>        | <u>(82,132)</u>       |
| Balance December 31, 2018            | <u>96,337</u>                     | <u>12,203</u>        | <u>124,070</u>        | <u>173,782</u>        | <u>406,392</u>        |
| <b>Net book value 2018</b>           | <b><u>76,727</u></b>              | <b><u>17,243</u></b> | <b><u>133,479</u></b> | <b><u>87,127</u></b>  | <b><u>314,576</u></b> |



## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 6. Cash and cash equivalents

Cash and cash equivalents consist of cash-on-hand and balances with banks. Cash and cash equivalents included in the statement of cash flows comprise the following statement of financial position amounts.

|                      | <b>2019</b>       | <b>2018</b>       |
|----------------------|-------------------|-------------------|
|                      | \$                | \$                |
| Cash on hand         | 2,500             | 2,500             |
| Cash at Credit Union | <u>16,677,960</u> | <u>57,379,199</u> |
|                      | <u>16,680,460</u> | <u>57,381,699</u> |

### 7. Members' loans

|  | <b>2019</b>         | <b>2018</b>        |
|--|---------------------|--------------------|
|  | \$                  | \$                 |
| Fully secured  | 7,154,756           | 8,534,349          |
| Mortgage   | 29,289,066          | 29,967,697         |
| Ordinary   | 38,249,498          | 51,623,122         |
| Short term   | 1,141,981           | 1,585,774          |
| Vehicle  | <u>8,867,996</u>    | <u>10,849,322</u>  |
|  | 84,703,297          | 102,560,264        |
| Less: Expected credit loss provision<br>(See note 8 below) | <u>(12,746,516)</u> | <u>(9,277,617)</u> |
|  | <u>71,956,781</u>   | <u>93,282,647</u>  |

8. Loans to members are stated at principal outstanding net of a provision for loan losses. In 2018 Management applied the loan loss provisions along the guidelines of IFRS 9.

| <i>Expected credit loss provision</i>           | <b>2019</b>       | <b>2018</b>      |
|---|-------------------|------------------|
|   | \$                | \$               |
| Opening balance as at 1 <sup>st</sup> January   | 9,277,617         | 3,380,619        |
| Impact of initial adoption of IFRS 9            | -                 | 2,246,355        |
| Current year expected credit losses             | <u>3,468,899</u>  | <u>3,650,643</u> |
| Closing balance as at 31 <sup>st</sup> December | <u>12,746,516</u> | <u>9,277,617</u> |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

|   |                  |                |
|---|------------------|----------------|
| <b>9. Accounts receivable and prepayments</b> | <b>2019</b>      | <b>2018</b>    |
|   | <b>\$</b>        | <b>\$</b>      |
| Trade receivables                             | 1,911,621        | 813,929        |
| Prepayments                                   | <u>7,058</u>     | <u>7,077</u>   |
|   | <u>1,918,679</u> | <u>821,006</u> |

|  |                  |                |
|--|------------------|----------------|
| <b>10. Accounts payable and accruals</b> | <b>2019</b>      | <b>2018</b>    |
|  | <b>\$</b>        | <b>\$</b>      |
| Trade payables                           | 1,821,881        | 914,440        |
| Accruals                                 | <u>120,055</u>   | <u>68,036</u>  |
|  | <u>1,941,936</u> | <u>982,476</u> |

|  |             |             |
|--|-------------|-------------|
| <b>11. Employees</b>                       | <b>2019</b> | <b>2018</b> |
| The number of persons employed at year end | <u>7</u>    | <u>7</u>    |

### 12. Related party transactions

Parties are considered to be related if one party has the ability to control the other party or exercise significant influence over the other party in making financial decisions. Key management personnel are those persons having the authority and responsibility for planning, directing and controlling the activities of the Society. A number of transactions are entered into with related parties in the normal course of business. These transactions were carried out on commercial terms at market prices.

Balances and transaction with related parties and key management personnel during the year were as follows:

|  |             |             |
|--|-------------|-------------|
|  | <b>2019</b> | <b>2018</b> |
|  | <b>\$</b>   | <b>\$</b>   |
| Deposits and other liabilities                     | 4,289,748   | 511,000     |
| Dividends  | 309,062     | 397,346     |
| Key management compensation                        | 418,132     | 423,748     |
| Loans  | 5,063,481   | 7,053,660   |
| Shares   | 8,802,468   | 8,983,658   |
| Stipend to directors and related committee members | 562,862     | 515,400     |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 13. Investments

*Financial assets measured at fair value through other comprehensive income*

|  | <b>2019</b>        | <b>2018</b>        |
|--|--------------------|--------------------|
|  | \$                 | \$                 |
| (a) Hold to collect  |                    |                    |
| ANSA secured fund  | 50,000             | 50,000             |
| Government of Trinidad and Tobago (GOTT) bonds                   | 43,645,229         | 48,384,139         |
| Guardian Holdings Ltd 2019                                       | -                  | 10,025,000         |
| Guardian Holdings Ltd 2023                                       | 126,624            | 133,483            |
| Methanol Holdings Ltd  | 9,000,000          | -                  |
| Petrotrin USD Bond 2019  | -                  | 1,131,691          |
| Petrotrin USD Bond 2022  | -                  | 315,801            |
|  | <u>52,821,853</u>  | <u>60,040,114</u>  |
| <br>(b) Hold to collect and sell                                 |                    |                    |
| ANSA TT\$ Income Fund  | 72,922             | 69,739             |
| First Citizens Bank Limited – Abercrombie fund                   | 18,395             | 18,194             |
| First Citizens Bank Limited                                      | 18,000,000         | -                  |
| First Citizens Bank - IPO  | 17,881,034         | 13,634,539         |
| First Citizens Bank – 2022                                       | 5,238,000          | 5,238,000          |
| KCL Capital Market Brokers Limited                               | 8,092,515          | 8,092,515          |
| KCL Capital Market Brokers Limited - AUM                         | 30,680,137         | -                  |
| KCL Capital Market Brokers Limited - USD                         | 1,352,460          | 1,352,460          |
| National Investment Fund   | 2,243,000          | 2,267,224          |
| Republic Bank Limited Money Market Fund                          | 12,323             | 12,156             |
| Trinidad and Tobago Unit Trust Corp. 2 <sup>nd</sup> unit scheme | 435                | 429                |
| Trinidad and Tobago Unit Trust Corp - growth & income fund       | 988                | 901                |
| Trinidad and Tobago Mortgage Finance Co. Ltd.                    | 10,000,000         | 10,000,000         |
| T&T National Gas Ltd – IPO                                       | 2,231,075          | 2,820,343          |
| TSTT – Tranche 1   | 3,330,000          | 3,100,000          |
| TSTT – Tranche 2   | 5,000,000          | 5,000,000          |
|  | <u>104,153,284</u> | <u>51,606,500</u>  |
| <br>Total Investments  | <u>156,975,137</u> | <u>111,646,614</u> |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 14. Investment Reserve

Investments are recognized in the Statement of Financial Position at the market value. The carrying amounts of the Credit Union's Investment Reserve at the end of the reporting period is as follows:

|   | 2019             | 2018             |
|---|------------------|------------------|
|   | \$               | \$               |
| Opening balance                           | 3,330,970        | 2,431,820        |
| Net change in market value for the period | <u>5,543,376</u> | <u>899,150</u>   |
| Ending balance                            | <u>8,874,346</u> | <u>3,330,970</u> |

### 15. Reserve fund

|   | 2019              | 2018              |
|---|-------------------|-------------------|
|   | \$                | \$                |
| Opening balance as at 1 <sup>st</sup> January   | 15,158,855        | 14,204,426        |
| Appropriations                                  | 760,949           | 953,069           |
| New membership fees                             | <u>740</u>        | <u>1,360</u>      |
| Closing balance as at 31 <sup>st</sup> December | <u>15,920,544</u> | <u>15,158,855</u> |

### 16. Education fund

|   | 2019             | 2018             |
|---|------------------|------------------|
|   | \$               | \$               |
| Opening balance as at 1 <sup>st</sup> January   | 1,683,632        | 1,482,995        |
| Appropriations                                  | 342,427          | 428,881          |
| Expenditure for the period                      | <u>(78,047)</u>  | <u>(228,244)</u> |
| Closing balance as at 31 <sup>st</sup> December | <u>1,948,012</u> | <u>1,683,632</u> |

### 17. Building fund

|   | 2019             | 2018             |
|---|------------------|------------------|
|   | \$               | \$               |
| Opening balance as at 1 <sup>st</sup> January   | 2,340,000        | 840,000          |
| Appropriations                                  | <u>-</u>         | <u>1,500,000</u> |
| Closing balance as at 31 <sup>st</sup> December | <u>2,340,000</u> | <u>2,340,000</u> |

### 18. Members deposits

|   | 2019              | 2018              |
|---|-------------------|-------------------|
|   | \$                | \$                |
| Opening balance as at 1 <sup>st</sup> January   | 21,046,120        | 12,022,112        |
| Net increase for the period                     | <u>19,074,092</u> | <u>9,024,008</u>  |
| Closing balance as at 31 <sup>st</sup> December | <u>40,120,212</u> | <u>21,046,120</u> |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 19. Members- shares

In accordance with existing IFRSs and given the substance and the nature of Members' shares, this balance is accounted for as a liability and not as equity of the Credit Union. The Credit Union Bye Laws allow for the issue of shares at \$5.00 each. No member may hold at any time more than one fifth (1/5) of the total paid up share capital of the Credit Union.

|                    | <b>2019</b>        | <b>2018</b>        |
|--------------------|--------------------|--------------------|
|                    | \$                 | \$                 |
| Shares at year end | <u>164,947,299</u> | <u>207,741,195</u> |

### 20. Officers' expenses

|  | <b>2019</b>    | <b>2018</b>    |
|--|----------------|----------------|
|  | \$             | \$             |
| Board of directors/ committee expenses | 607,148        | 631,579        |
| Delinquency committee expenses         | -              | 3,750          |
| Entertainment                          | 3,600          | 1,000          |
| Marketing committee                    | <u>5,423</u>   | <u>5,796</u>   |
|  | <u>616,171</u> | <u>642,125</u> |

### 21. Administrative and other

|   | <b>2019</b>    | <b>2018</b>    |
|---|----------------|----------------|
|   | \$             | \$             |
| Advertising and promotions                          | 21,127         | 11,079         |
| Annual general meeting expenses and tokens          | 117,075        | 115,949        |
| Audit fees  | 71,425         | 39,125         |
| Bailiffs', professional and legal fees              | 31,250         | 30,338         |
| Computer, software maintenance and support services | 40,429         | 48,926         |
| Depreciation  | 66,891         | 82,298         |
| Donations   | 22,720         | 44,329         |
| Education committee expenses                        | 78,047         | 228,244        |
| Insurance   | 25,085         | 24,657         |
| Loss on disposal of property, plant and equipment   | 2,722          | 22,883         |
| League dues   | 24,617         | 24,167         |
| Office supplies, stationery and postage             | 48,158         | 56,038         |
| Property maintenance, land rent and facilities      | 88,287         | 74,022         |
| Subscriptions                                       | 19,854         | 10,751         |
| Security fees                                       | 34,153         | 14,445         |
| Telephone and internet                              | <u>33,123</u>  | <u>32,563</u>  |
|   | <u>724,963</u> | <u>859,813</u> |

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

| 22. Staff costs                            | 2019<br>\$     | 2018<br>\$       |
|--|----------------|------------------|
| Insurance                                  | 6,909          | 5,830            |
| Medical plan – employer contribution       | 22,292         | 24,008           |
| National insurance – employer contribution | 58,866         | 68,539           |
| Pension plan – employer contribution       | 61,366         | 64,388           |
| Salaries and travelling                    | 752,613        | 826,844          |
| Staff uniforms and welfare                 | 9,585          | -                |
| Training                                   | <u>16,534</u>  | <u>28,931</u>    |
|  | <u>928,165</u> | <u>1,018,540</u> |

### 23. Fair values

Fair value is the amount for which an asset could be exchanged, or a liability settled between knowledgeable, willing parties in an arm's length transaction. The existence of published price quotation in an active market is the best evidence of fair value. Where market prices are not available, fair values are estimated using various valuation techniques, including using recent arm's length market transactions between knowledgeable, willing parties, if available, current fair value of another financial instrument that is substantially the same and discounted cash flow analysis.

The following methods have been used to estimate the fair values of various classes of financial assets and liabilities:

*a) Current assets and liabilities*

The carrying amounts of current assets and liabilities are a reasonable approximation of the fair values because of their short-term nature.

*b) Members' Loans*

Loans are net of specific provisions for losses. These assets result from transactions conducted under typical market conditions and their values are not adversely affected by unusual terms. The inherent rates of interest in the portfolio approximate market conditions and yield discounted cash flow values which are substantially in accordance with financial statement amounts.

*c) Investments*

The fair values of investments are determined on the basis of quoted market prices available at December 31, 2019.

*d) Members' deposits*

Members' deposits bear interest at rates that are not significantly different from current rates and are assumed to have discounted cash flow values which approximate carrying values.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR 31ST DECEMBER 2019

### 24. Dividends

Dividends are recommended by the Board of Directors and are subject to confirmation by the members at the Annual General Meeting. The dividend is computed on the basis of the average number of shares in issue throughout the year, the average being determined on the basis of the number of shares in issue at the end of each month.

The Board of Directors has proposed a dividend of 3% of the average value of members' shares in issue throughout the year, for the year ended December 31, 2019. This dividend amounting to \$4,993,938 (projected), (2018: \$6,050,706), is not recorded as a liability in the Statement of Financial Position, consistent with IAS 10 - Events after the Reporting Period.

### 25. Impact of adoption of IFRS 9

The adoption of IFRS 9 on January 1<sup>st</sup> 2018 resulted in changes to the accounting policies for recognition, classification and measurement of financial assets. As permitted by the transitional provisions of IFRS 9, an election was made not to restate prior period results; accordingly all comparative period information is presented in accordance with the previous accounting policies.

Applicable adjustments to carrying amounts of the financial assets and liabilities at the date of initial application (January 1<sup>st</sup> 2018) were recognized in the opening statement of financial position as shown below:

|                       | <b>IAS 39</b>                              |                                   | <b>IFRS 9</b>                            |
|-----------------------|--|-----------------------------------|--|
|                       | As at<br>December<br>31 <sup>st</sup> 2017 | Impact of<br>IFRS 9<br>Impairment | As at<br>January<br>1 <sup>st</sup> 2018 |
| <b>Assets</b>         |  |                                   |  |
| Loans to members      | <u>124,661,313</u>                         | <u>(2,246,355)</u>                | <u>122,414,958</u>                       |
| <b>Members Equity</b> |  |                                   |  |
| Retained earnings     | <u>14,866,944</u>                          | <u>(2,246,355)</u>                | <u>12,620,589</u>                        |

### 26. Capital Risk Management

The Credit Union manages its capital to ensure that it will be able to continue as a going concern while maximising the return to members, and providing value to its members by offering loan and savings facilities. The Credit Union's overall strategy remains unchanged from previous years. The capital structure of the Credit Union consists of equity attributable to members, and comprises members' shares, reserves and retained earnings.



## PROPOSED BUDGET 2020

|  | Budget 2019       | Actual 2019       | Variance         | Budget 2020       |
|--|-------------------|-------------------|------------------|-------------------|
| <b>INCOME</b>  |                   |                   |                  |                   |
| Interest on Loans                                    | 9,068,826         | 8,596,673         | (472,153)        | 6,467,950         |
| Income from Investments/Fixed Deposits               | 6,216,962         | 6,751,229         | 534,267          | 6,216,999         |
| Other Income   | 45,000            | 113,139           | 68,139           | 100,000           |
| <b>TOTAL INCOME</b>                                  | <b>15,330,788</b> | <b>15,461,041</b> | <b>130,253</b>   | <b>12,784,949</b> |
|  |                   |                   |                  |                   |
| <b>EXPENDITURE</b>                                   |                   |                   |                  |                   |
| All Officers Meeting/Social Events                   | 1,000             | 5,423             | 4,423            | 25,000            |
| Advertising  | 8,000             | 21,127            | 13,127           | 10,000            |
| Annual General Meeting                               | 100,000           | 117,078           | 17,078           | 120,000           |
| Audit Fees   | 39,125            | 71,425            | 32,300           | 51,625            |
| Bank / Finance Charge                                | 500,000           | 359,300           | (140,700)        | 400,000           |
| Board & Committee Expenses                           | 610,000           | 590,438           | (19,562)         | 610,000           |
| Building Maintenance                                 | 75,000            | 88,287            | 13,287           | 90,000            |
| Building Upgrade (one off exp)                       | 300,000           | -                 | (300,000)        | 300,000           |
| Capital Expenditure                                  | 12,000            | 13,076            | 1,076            | 90,000            |
| Computer & Office Equipment Maintenance/MSD contract | 160,000           | 40,429            | (119,572)        | 35,000            |
| Credit Union League Dues                             | 24,167            | 24,617            | 450              | 25,000            |
| CUNA LP/LS   | 670,000           | 544,128           | (125,872)        | 550,000           |
| Depreciation   | 80,000            | 66,891            | (13,109)         | 75,000            |
| Disposal of Assets                                   | 5,000             | 2,722             | (2,278)          | 5,000             |
| Donations/ Sponsorship                               | 50,000            | 22,720            | (27,280)         | 30,000            |
| Education Committee                                  | 305,000           | 76,671            | (228,329)        | 149,000           |
| Green Fund Levy                                      | 45,992            | 63,611            | 17,618           | 42,902            |
| Insurance & Pension                                  | 181,412           | 167,608           | (13,804)         | 182,000           |
| Interest on Members Fixed Deposits & Savings         | 1,300,000         | 1,146,317         | (153,683)        | 1,400,000         |
| Office Expense                                       | 70,000            | 56,655            | (13,345)         | 65,000            |
| Professional Fees - IT, legal, bailiff, compliance   | 35,000            | 31,250            | (3,750)          | 35,000            |
| Provision for bad and doubtful debts                 | 3,000,000         | 3,468,899         | 468,899          | 2,500,000         |
| Salary/Contract Labour                               | 872,000           | 768,404           | (103,596)        | 850,000           |
| Security fee (CIT) & CCTV maint & security guard     | 16,000            | 34,153            | 18,153           | 44,961            |
| Subscriptions/sundry                                 | 7,000             | 12,060            | 5,060            | 15,000            |
| Telephone & Internet                                 | 32,000            | 33,123            | 1,123            | 39,000            |
| Training and Development                             | 63,000            | 38,221            | (24,779)         | 50,000            |
| <b>TOTAL EXPENDITURE</b>                             | <b>8,561,696</b>  | <b>7,864,631</b>  | <b>(697,066)</b> | <b>7,789,488</b>  |
|  |                   |                   |                  |                   |
| <b>SURPLUS</b>                                       | <b>6,769,092</b>  | <b>7,596,410</b>  | <b>(566,813)</b> | <b>4,995,461</b>  |





## RESOLUTIONS

### **Resolution 1 – Appointment of Auditors**

Whereas the Commissioner for Co-operative Development has drawn up a list of approved Auditors for the accounts of Co-operative Societies in accordance with Section 51 of the Co-operative Societies Act Chapter 81:03 and Regulations thereof;

And whereas Bye-Law 22(k) of the Trintoc (Penal) Credit Union requires the Annual General Meeting to appoint an Auditor for the ensuing term from the list of Auditors approved by the Commissioner;

Be it resolved that Maharaj Mohammed & Co. be appointed Auditors of the Trintoc (Penal) Credit Union Co-operative Society Limited for the financial year ending December 31<sup>st</sup> 2020.

### **Resolution 2 – Distribution of Surplus**

Whereas the Credit Union has realized a net surplus for the financial year ended December 31<sup>st</sup> 2019; and whereas Bye-law 12 of the Society makes provision for the distribution of this surplus in accordance with the regulations of the Co-operative Societies Act Chapter 81:03;

Be it resolved that a dividend of 3.0% be declared on members' shares as at December 31<sup>st</sup> 2019 and credited to their share accounts;

And be it further resolved that any account which is in arrears, the said sum be credited to outstanding loan and interest.

### **Resolution 3 - Dividend Equalization Fund**

Whereas the uncertain economic environment is likely to adversely impact future earnings, the Board of Directors recommends establishing a dividend equalization fund bye-law 12 (g) to safeguard payment of dividends for the year 2020.

And whereas it is proposed that one million dollars (\$1,000,000) from the 2019 net surplus be reserved to initiate the fund.

Be it resolved that the sum of one million dollars (\$1,000,000) from the 2019 net surplus be transferred to a dividend equalization fund to safeguard dividend payment for the 2020 financial year.



## PRODUCTS AND SERVICES

### Term / Fixed Deposits

Term/Fixed Deposits – where the member agrees to place a fixed amount of money for a specific period of time to receive an interest rate for the duration of that time period. TPCU interest rates will vary based on amount. Deposits are repayable on demand however penalties apply.

### Shares

The Credit Union's strength is represented by its Share Capital.

Members purchase shares which contribute to the pool of resources, members can then borrow in their time of need. The members accumulated shares increases the total resources of the Credit Union.

As a shareholder you are part-owner of the Credit Union, entitled to benefit from all services provided by the Credit Union. Your share balance is considered in your eligibility for loans.

Members are required to purchase at least one share (cost \$5.00) each month in order to keep an active status. Benefits include:

Free loan protection and life savings insurance

The use of Shares as collateral for loans

Dividends are paid annually on shareholdings on rates of interest as determined at Annual General Meetings

### Loans

At TPCU, we provide a variety of personal loans for our members designed to help them achieve their short- and long-term goals:

- Vehicle loans
- Mortgage loans
- Education loans
- Vacation loans
- Debt consolidation loans
- Seasonal loans
- Life Event loans e.g. for weddings, christenings, funerals etc.
- Investment loans
- Insurance loans
- Share builder loans

CUNA Caribbean Insurance is the leading provider of insurance protection and retirement solutions for credit unions and co-operative societies across the Caribbean. Trintoc (Penal) Credit Union has enjoyed a very long and beneficial partnership with the company whose focus is to ensure that our members can have access to insurance products that they can trust and afford. As partners with CUNA Caribbean Insurance, we are able to provide a few of the insurance products to our membership.

### LIFE SAVINGS INSURANCE (LS)

Pre-approved insurance coverage can automatically double your savings upon death.

- Your savings are insured up to a maximum of \$30,000
- At no direct cost to you
- Approval is automatic
- You can leave your family an inheritance



## LOAN PROTECTION INSURANCE (LP)

Leave your family an inheritance, not a debt. Enjoy the security of knowing that your family will be taken care of.

- Get insurance coverage for your loan of up to a maximum of \$60,000 if you become permanently disabled or pass away
- Insurance coverage at no direct cost to you
- Only your family will receive the benefits.

## THE FAMILY INDEMNITY PLAN (FIP)

The Family Indemnity Plan offers peace of mind during a difficult time by providing a cash benefit to cover funeral expenses in the event of the member or his eligible family members' death. Coverage is provided for a maximum of six eligible (6) family members as follows:

- Member
- Spouse or significant other
- Children between the age 1 through 25
- Members' parents below the age of 76 (any two (2) persons you choose from your parents and parents-in-law)

### Advantages of the Family Indemnity Plan:

- No medical questions
- One monthly premium covers up to 6 family members (including any two persons you choose from your parents and parents-in-law enrolled by age 76)
- Full benefit is paid (per person) every time a claim is made
- Payments for claims are made within 2 working days
- Lifetime insurance coverage

Choose the option that best suits you:

| Plan   | Premium          | Benefit  |
|--------|------------------|----------|
| PLAN A | \$52.80 monthly  | \$10,000 |
| PLAN B | \$79.20 monthly  | \$15,000 |
| PLAN C | \$105.60 monthly | \$20,000 |
| PLAN D | \$158.40 monthly | \$30,000 |
| PLAN E | \$211.20 monthly | \$40,000 |
| PLAN F | \$343.20 monthly | \$65,000 |

We strongly recommend this plan to all members since it provides a measure of relief for bereaved families at a crucial time.

